



ANNEX U

INTERNAL PROJECT QUALITY FINAL EVALUATION REPORT¹

Project title	Soil Erosion and TOrrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

Reporting date	
Report author(s)	Paolo Porto

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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¹This form concerns quality issues of SETOF project. The report is based on internal project quality evaluation forms. It should be prepared by QAC and send on e-mail address: and_setof.admin@sfb.bg.ac.rs till October 10th.



Evaluation details

Results of evaluation of the structure of the project

Description		
<p>The SETOF management structure consisting of Steering Committee (SC), Project Management Committee (PMC), and Quality Assurance Committee (QAC) is responsible for the quality of entire SETOF project implementation. To date, the activities of each Committee were carried out without major problems. The only change occurred in the structure was related to the replacement of Prof. Marinov (now retired) with Prof. Pavlova from the same University (Sofia). This change concerns the QAC only. The evaluation of the structure is strongly positive as the 3 Committees completed all the assigned meetings required by the project plan (see table below)</p>		
Table(s)/Figure(s)		
PROJECT MANAGEMENT COMMITTEE	STEERING COMMITTEE	QUALITY CONTROL COMMITTEE
1 st Meeting – INNSBRUCK 15/05/2019	1 st Meeting – INNSBRUCK 17/05/2019	1 st Meeting – REGGIO CALABRIA 02/10/2019
2 nd Meeting – BANJA LUKA 18/11/2019	2 nd Meeting – BANJA LUKA 19/11/2019	2 nd Meeting – BANJA LUKA 19/11/2019
3 rd Meeting (online) - SARAJEVO 29/09/2020	3 rd Meeting (online) – SARAJEVO 29/09/2020	3 rd Meeting (online) – SARAJEVO 29/09/2020
4 th Meeting (online) – NIŠ 9/06/2021	4 th Meeting (online) – NIŠ 10/06/2021	4 th Meeting (online) – NIŠ 09/06/2021
5 th Meeting – NOVI SAD 10/03/2022	5 th Meeting – NOVI SAD 11/03/2022	5 th Meeting – NOVI SAD 11/03/2022
6 th Meeting – BELGRADE 04/11/2022	6 th Meeting – BELGRADE 04/11/2022	6 th Meeting – BELGRADE 03/11/2022

Results of evaluation of implementation of the project activities

Description
<p>Implementation of the results developed under the SETOF project was carried out within the activities of the WP3. The main outputs are related to implementation of developed curricula and training. All the activities were performed based on the project plan and they are reported on the web site (see figure below).</p>



Table(s)/Figure(s)

Activities

3.1 NEW BACHELOR SUBJECTS IMPLEMENTED	+
3.2. NEW MASTER PROGRAMME IMPLEMENTED	+
3.3 EVALUATION OF SYLLABI	+
3.4 REPORT OF MASTER AND BACHELOR CURRICULA QUALITY	+

Results of evaluation of dissemination

Description

The dissemination plan was developed and adopted in line with the project time schedule. The significant delay occurred in project website creation due to extended and extremely time-consuming public procurement procedures in accordance with Serbian law. The project website was finalized in June 2019 and made functional. The maintenance of project website is ongoing. Promotional material is in line with the dissemination plan developed on time (project logo; PowerPoint project presentation template) and made available on the web site (see Figure below). Training plan was developed, adopted and implemented with a slight delay due to the COVID pandemic.

Table(s)/Figure(s)

PROJECT DOCUMENTS
PRESENTATIONS &
PUBLICATIONS
SETOF VISUAL IDENTITY

Presentations & Publications

SETOF FLYER (SERBIAN VERSION)	+
SETOF FLYER (ENGLISH VERSION)	+
SETOF NEWSLETTER (ENGLISH VERSION)	+
PROMOTION FOR STUDENTS' ENROLMENT	+



Results of evaluation of management of the project

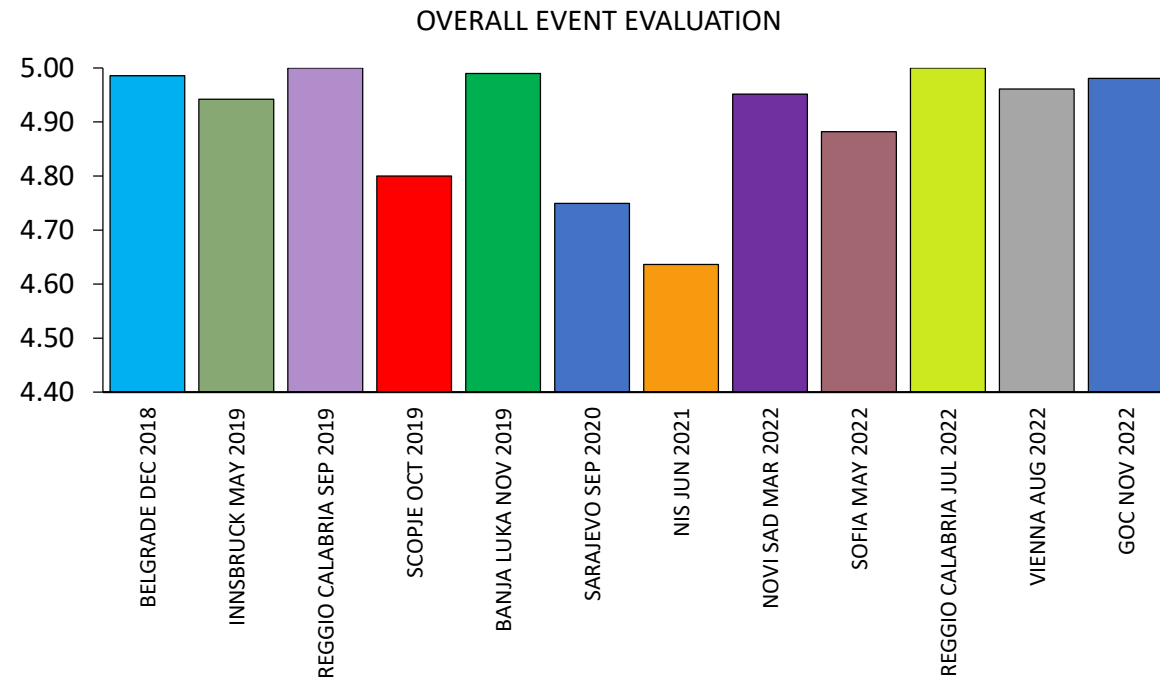
Description										
<p>Project Management Committee (PMC) managed the implementation of the project activities and ensured that they were executed at a scheduled time. All activities under WP7 were realized in line with the project work plan aligned with the Covid crisis and they are available of the website (see Figure below). The project management unit meetings and the steering committee meetings were successfully realized in all the locations involved. Guidelines for correspondence and reporting were completed and adopted by all members of the Project. Day-to-day correspondence of the project activities is done daily with project members.</p> <p>Interim meeting was completed successfully in mid 2021.</p>										
Table(s)/Figure(s)										
<p style="text-align: center;"><i>Activities</i></p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tbody> <tr> <td style="text-align: center;">7.1 PROJECT MANAGEMENT MEETINGS</td> <td style="text-align: center;">+</td> </tr> <tr> <td style="text-align: center;">7.2 STEERING COMMITTEE MEETINGS</td> <td style="text-align: center;">+</td> </tr> <tr> <td style="text-align: center;">7.3 GUIDELINES ON THE REPORTING AND CORRESPONDENCE</td> <td style="text-align: center;">+</td> </tr> <tr> <td style="text-align: center;">7.4 DAY-TO-DAY CORRESPONDENCE OF PROJECT ACTIVITIES</td> <td style="text-align: center;">+</td> </tr> <tr> <td style="text-align: center;">7.5 INTERIM AND FINALE REPORT MEETING</td> <td style="text-align: center;">+</td> </tr> </tbody> </table>	7.1 PROJECT MANAGEMENT MEETINGS	+	7.2 STEERING COMMITTEE MEETINGS	+	7.3 GUIDELINES ON THE REPORTING AND CORRESPONDENCE	+	7.4 DAY-TO-DAY CORRESPONDENCE OF PROJECT ACTIVITIES	+	7.5 INTERIM AND FINALE REPORT MEETING	+
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Results of evaluation of partnership

Description
<p>The evaluation of partnership was made based on the capacity of the single partner to provide on time the assigned deliverables and to organize meetings and events related to the project activities.</p>
Table(s)/Figure(s)



The overall evaluation of the organized events is reported in the following graph.



Results of evaluation of exploitation

Description

Exploitation of the results developed under the SETOF project was carried out within the activities of the WP6. The main outputs are related to sustainability plan development, accreditation of master curricula and promotion of students' enrollment. All the activities were performed based on the project plan and they are reported on the web site (see figure below).

Table(s)/Figure(s)



Activities

6.1 SUSTAINABILITY PLAN CREATED

+

6.2 ACCREDITATION OF MASTER CURRICULA

+

6.3 PROMOTION FOR STUDENTS ENROLLMENT

+

Please indicate your suggestions for further project improvement:

No further actions are necessary

Location, date

Signature
