



## WP4

# Quality Plan and Monitoring

Lead Organisations of WP4: **University Mediterranea of Reggio Calabria (UNIRC)**

**Participating Organisation:** UNIRC (Italy); UB (Serbia); UNSCM (FYR of North Macedonia); FRI-BAS (Bulgaria)

### Deliverable 4.2

**Title: Quality control according to the adopted plan and measures for improving**

**FINAL Report on Work Package self-assessment (ANNEX Q of the Quality Plan and Monitoring)**

**Participating Organisation:** UNIRC; UB; UBL; UNI; UNSA; UNS



## PROJECT INFO

Project title	Soil Erosion and Torrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP(2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

## DOCUMENT CONTROLSHEET

Ref. No and Title of Activity	<b>4.2. Quality control according to the adopted plan and measures for improving</b>
Title of Deliverable:	Summary Report on Work Package self-assessment (ANNEX Q of the Quality Plan and Monitoring)
Institutions:	
Author/s of the deliverable	UNIRC – Prof. Paolo Porto
Status of the document:	FINAL REPORT

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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## 1. Introduction

To ensure the quality of the SETOF project, internal work quality standards and procedures are established by the Quality Assurance Committee (QAC) which is in charge to monitor project performance. The QAC consists of four members, nominated during the kick-off meeting held in Belgrade in December 2018, as follows:

1	UNIRC-Italy	Paolo Porto
2	UB-Serbia	Miodrag Zlatić
3	UNSCM–FYR of North Macedonia	Ivan Minčev
4	FRI-BAS-Bulgaria	Ivan Marinov (Eli Pavlova)

The lead Partner for the Quality Plan and Monitoring Work Package (WP4) is the University Mediterranea of Reggio Calabria (UNIRC).

The member from Bulgaria, Ivan Marinov, due to his retirement, was replaced by Eli Pavlova for the last two years of activities.

The QAC organized qualitative reviews conducted three times during the project (more specifically, at the end of 2019, at the end of 2021 and at the end of the project on November 2022) by each WP Leader and by each Partner Institution Leader.

In general, each Partner Institution was expected to have realized a minimum of 40% of planned outcomes for the year at the end of project year 1 (14 November 2019), 80% of planned outcomes for years 1, 2 and 3 by the end of project year 3 (14 November 2021) and to meet all planned outcomes by the end of the project (14 November 2022). Appropriate spending was to be achieved within the above parameters. Exceptions were considered for the WPs that have planned their activities only during the second and/or the third year of the project. Also, some changes occurred due to the Covid restrictions and the duration of each monitoring period were re-arranged. These changes relate to the duration of the second monitoring period that was extended from one year to two years (2020-2021) and the end of the project that was extended to November 2022 instead of November 2021.

WP and Partners reports used critical self-assessment forms (Annex Q and Annex R) and were evaluated in conjunction with the LOGICAL FRAMEWORK MATRIX – LFM, available at the link <https://www.setof.org/about-project/lfm-workplan/>.

In this summary report, the overall results of the self-assessment form ANNEX-Q that concerns the WP self-evaluation for each WP Leader are reported and analyzed. The analysis is related to the entire duration of the project (Dec 2018-Nov 2022).



## 2. Self-assessment for each WP

### WP1 UB – Serbia, UNSCM – FYR of Macedonia (Responsible persons: Ratko Ristić, Ivan Minčev)

#### ANNEX Q

#### WORK PACKAGE SELF-ASSESSMENT REPORT

Project title	Soil Erosion and TOrrontial Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

Work Package reference number and title	<b>WP1 - Analysis of soil erosion state and torrential floods in Western Balkan countries</b>
Work Package Lead Partner	University Sv. Ciril and Methodius Skopje – North Macedonia) University of Belgrade - Serbia
Name of the responsible persons	Ratko Ristić, Ivan Minčev

### 1. Activities and achievements

Fill in the outputs/outcomes and indicators as per the Logical Framework Matrix of the WP during the review period. In the column "Achieved to date" describe all activities done in order to achieve the indicated output/outcome. Provide a short comment if necessary.

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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Outputs/ outcomes – LFM code	Indicator	Achieved to date	Comment
1.1 Analysis state of soil degradation/soil erosion	Report on soil erosion and torrent control state in WBC by April 2019	March 2019	
1.2 Analysis of torrential floods in WBC	Report on an integrated approach in the prevention of torrential floods in WBC until May 2019	April 2019	
1.3 Report of prevention measures for soil and torrent control in EU countries		May 2019	
1.4 Analysis and elaboration of bachelor and master curricula in the field of soil and torrent control in EU countries		May 2019	
1.5 Workshop on bachelor and master curricula best practices in EU		September 2019	The study visit was organized in Innsbruck (Austria) on May 2019 and Workshop on bachelor and master curricula best practices in Reggio Calabria (Italy) in September 2019

## 2. Challenges encountered

Describe the main challenges encountered and recommend a solution if possible

Outputs/ outcomes	Description of problem	Recommendation

## 3. Changes

Present all changes to WP plans including postponing implementation deadlines

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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Outputs/ outcomes	Change of plan and likely implication for WP activities	Suggested actions	Date of notification to SETOF coordinator
1.5 Workshop on bachelor and master curricula best practices in EU	In the project workplan activities that are planned are 1.5. (Workshop on bachelor and master curricula best practices in EU) and 2.5 (Study visits EU partners university and analysis best practices) that overlaps. By mistake, the meeting held in Innsbruck is called a Study visit instead of the workshop. But this did not affect the course of the project.	In the following period, the activity 2.5 Study visit should be intensified.	

#### 4. Brief summary

Summarize progress of activities against the implementation schedule (up to 100 words)

All activities under WP1 are realized in line with the project workplan. Report for activity related to the WP1.1 was submitted by all participating organizations (Universities from Serbia, B&H, and North Macedonia) in mid-March, while the report for activity from WP1.2 until the prescribed deadline, in mid-April 2019. The summary report on analysis of soil erosion state and prevention of torrential floods is conducted by the leader of WP1 (UB Serbia and UNSCM – North Macedonia until mid-May 2019. Presentation of the activities of WP1.3 and WP1.4, as well as most of the reports, are realized according to the time schedule. Activities under WP1 are realized according to the time schedule, even the approval for changes in partnership composition we waited until the mid of June 2019.

Summarize progress against specific objective indicators from the logical framework matrix (up to 200 words)

Work package WP1 had as objective analysis of soil erosion state and torrential floods in WBC and had, as a result, the Reports, and it is in the accordance with the defined indicators in LFM: Report on soil erosion and torrent control state in WBC by April 2019.

Second indicator: Report on integrated approach in prevention of torrential floods in WBC until May 2019, is also confirmed because the leaders of WP1 prepared the summary report where they



highlight the common elements of approach for solving soil erosion and torrential flood prevention problems in the area of WBC (Serbia, Bosna and Herzegovina and North Macedonia).

Summarize main problems encountered and recommendations (up to 200 words)

There were no major problems in the realization of the activity of the WP1 Analysis of soil erosion state and torrential floods in Western Balkan Countries (work package Preparation). The problem that occurred at the beginning of the project is the withdrawal of Aristotle University of Thessaloniki (Greece). The approval that another partner institution - University Mediterranea of Reggio Calabria (Italy) participate in the project is received in the mid-Jun 2019, and because of that, the activity WP1.5 Workshop on bachelor and master curricula best practices in EU (instead of in Greece) was realized by the end of September 2019 in Italy.

Location, date

Banja Luka, 08.11.2019.

## **WP2 UNS-Serbia (Responsible person: Milica Vranešević)**

### ANNEX Q

#### WORK PACKAGE SELF-ASSESSMENT REPORT

Project title	Soil Erosion and Torrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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Work Package reference number and title	WP 2 – Development of curricula
Work Package Lead Partner	University of Novi Sad, Serbia
Name of the responsible person	Dr Milica Vranesevic

## 1. Activities and achievements

Fill in the outputs/outcomes and indicators as per the Logical Framework Matrix of the WP during the review period. In the column “Achieved to date” describe all activities done in order to achieve the indicated output/outcome. Provide a short comment if necessary.

Outputs/ outcomes – LFM code	Indicator	Achieved to date	Comment
2.1 Defined study requirements with Bologna standards	Deliverable 2.1 - Report “Defined study requirements with Bologna standards”	September 2019	
2.2 Defined goals, competences and learning outcomes of bachelor and master curricula	Deliverable 2.2 – Report ” Defined goals, competences and learning outcomes of bachelor and master curricula”	November 2019	
2.3 Established new and improved existing subjects of bachelor programme	2nd Project Management Unit Meeting held in Banja Luka, B&H	November 2019	
2.4 Established new master programme	WP 2.4 structure of the joint master program WP 2.4 Syllabi of the compulsory subjects WP 2.4 Syllabi of the elective subjects	Jun 2020	
2.5 Study visits EU university and analysis best practices	Report on Study visits EU university and analysis best practices	November 2022	
2.6 Harmonization of the proposed changes	Report on harmonization of the proposed changes	Jun 2020	

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2.7 Introduce and training teaching staff	Report on Introduce and training teaching staff	November 2022	
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## 2. Challenges encountered

Describe the main challenges encountered and recommend a solution if possible

Outputs/ outcomes	Description of problem	Recommendation
2.1 Defined study requirements with Bologna standards	The Deliverable 2.1 was delayed due to the replacement of a project partner and a general delay of all the project activities. It finished with 2 months of delay.	
2.2 Defined goals, competences and learning outcomes of bachelor and master curricula	The Deliverable 2.2 was delayed due to the replacement of a project partner and a general delay of all the project activities. It finished with 2 months of delay.	
2.5 Study visits EU university and analysis best practices	Due to situation with COVID-19 pandemic this activity was delayed but finished successfully until the end of the project	
2.7 Introduce and training teaching staff	Due to situation with COVID-19 pandemic this activity was delayed but finished successfully until the end of the project	



### 3. Changes

Present all changes to WP plans including postponing implementation deadlines

Outputs/ outcomes	Change of plan and likely implication for WP activities	Suggested actions	Date of notification to SETOF coordinator
2.1 Defined study requirements with Bologna standards	The Deliverable 2.1 was delayed due to the replacement of a project partner and a general delay of all the project activities.	The delay was discussed with the coordinator and the activity is finished with 2 months of delay.	
2.2 Defined goals, competences and learning outcomes of bachelor and master curricula	The Deliverable 2.2 was delayed due to the replacement of a project partner and a general delay of all the project activities.	The delay was discussed with the coordinator and the activity is finished with 2 months of delay.	
2.5 Study visits EU university and analysis best practices	This activity is delayed due to COVID-19 pandemic and will be finished until the end of the project	The delay was discussed with the coordinator and the activity is finished until the end of the project	
2.7 Introduce and training teaching staff	This activity is delayed due to COVID-19 pandemic and will be finished until the end of the project	The delay was discussed with the coordinator and the activity is finished until the end of the project	

### 4. Brief summary

Summarize progress of activities against the implementation schedule (up to 100 words)

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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In the first year of the project, activities 2.1, 2.2 and 2.3 have been started within the WP2. Deliverables 2.1 and 2.2 were produced with 2 months of delay with the approval and in communication with the coordinator. Activities were presented in project meetings in Reggio Calabria (Sep 2019) and in Banja Luka (Nov 2019). Activities 2.4 Established new master programme and 2.6 Harmonization of the proposed changes are finished as planned. There are delays regarding activities 2.5 Study visits EU university and analysis best practices and 2.7 Introduce and training teaching staff due to COVID-19 pandemic, but it they are successfully finished until the end of the project.

Summarize progress against specific objective indicators from the logical framework matrix (up to 200 words)

Deliverables 2.1 and 2.2 with in the WP2 were produced with 2 months of delay with the approval and in communication with the coordinator. Activity 2.3 has been started and planned to finish in 2020. Activities 2.4 and 2.6 are finished as planned, but activities 2.5 and 2.7 are delayed because of the COVID-19 pandemic and finished until the end of the project.

Summarize main problems encountered and recommendations (up to 200 words)

There is a general delay of all project activities due to the replacement of a project partner and this also reflects to the activities within the WP2. The co-operation with the project coordinator and all partners assured that all the planned activities are finished on time. Meanwhile in 2020 the COVID-19 pandemic caused delays of all projects activities. But at the end, all activities were successfully finished by the end of the project.

Location, date

Novi Sad, 8.11.2022

### **WP3 UBL-B&H (Responsible person: Marijana Kapović Solomun)**

#### **ANNEX Q**

#### **WORK PACKAGE SELF-ASSESSMENT REPORT**

Project title	Soil Erosion and TOrrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
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Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

Work Package reference number and title	<b>WP 3 Implementation of developed curricula and trainings</b>
Work Package Lead Partner	UBL (University of Banja Luka)
Name of the responsible person	Prof. dr Marijana Kapović Solomun

## 1. Activities and achievements

Fill in the outputs/outcomes and indicators as per the Logical Framework Matrix of the WP during the review period. In the column "Achieved to date" describe all activities done in order to achieve the indicated output/outcome. Provide a short comment if necessary.

Outputs/ outcomes – LFM code	Indicator	Achieved to date	Comment
3.1 New bachelor subjects implemented	Decision on adoption of modernized bachelor curriculum at universities until April 2020  New and modernized curricula implemented	Modernized and new curricula are implemented in school year 2020/2021	

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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<p>3.2 New master program implemented</p>	<p>Decision on adoption of new master curriculum until April 2020</p>	<p>New master study program is implemented</p>	<p>Teaching classes are implemented by engaged teachers on Goč during the two weeks, and online</p> <p>First block classes were held on 01.11.-05.11.2021.</p> <p>Second block classes were held on 31.01.-04.02.2022.</p>
<p>3.3 Evaluation of syllabi</p>	<p>Accredited master curricula by UBG September 2020</p>	<p>First evaluation syllabi report for BiH (both partners UBL and UNSA) was prepared and submitted</p> <p>First evaluation syllabi report for Serbia (all partners) was prepared and submitted</p> <p>Third evaluation syllabi report for BiH (both partners UBL and UNSA) was prepared and submitted</p> <p>Third evaluation syllabi report for Serbia (all partners) was prepared and submitted</p> <p>Evaluation of syllabi report for Master study program by teachers was prepared and submitted</p> <p>Evaluation of syllabi report for Master study program by students was prepared and submitted</p> <p>Final evaluation of new Master study after second semester is implemented by students. Report is prepared and submitted.</p>	<p>Evaluation of Master study program was done by teachers and students separately. Reports on the activity 3.3. and 3.4. are prepared and submitted.</p>
<p>3.4 Report of bachelor and master</p>	<p>Quality evaluation of improved</p>	<p>First joint Report of bachelor and master curricula quality for BiH partners and Serbia has been prepared and submitted to QA evaluation</p>	



curricula quality	existing bachelor and developed master curricula reports	<p>Second joint Report of bachelor and master curricula quality for BiH partners and Serbia has been prepared and submitted to QA evaluation</p> <p>Third joint Report of bachelor and master curricula quality for BiH partners and Serbia has been prepared and submitted to QA evaluation</p> <p>Report on Master study program is prepared and submitted to QA evaluation.</p>	
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## 2. Challenges encountered

Describe the main challenges encountered and recommend a solution if possible

Outputs/ outcomes	Description of problem	Recommendation

## 3. Changes

Present all changes to WP plans including postponing implementation deadlines

Outputs/ outcomes	Change of plan and likely implication for WP activities	Suggested actions	Date of notification to SETOF coordinator

## 4. Brief summary

Summarize progress of activities against the implementation schedule (up to 100 words)

Implementation of modernized and new curricula by project partners from BiH and Serbia are finished and modernized/new curricula are implemented starting from school year 2020/2021.

Evaluation of modernized and new syllabi are implemented through creation of Reports of quality and Reports on questionnaires prepared for teachers and students in BiH and SRB partners. Three reports are submitted according to project plan. Evaluation of modernized and new syllabi are done by BiH and Serbia partners (teachers, and students). After each semester Report has been prepared, integrated and sent to coordinator and leader of working package Quality Assurance.

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Evaluation of Master study program has been done separately by students and teachers. Report is prepared and submitted for Quality assurance.

Summarize progress against specific objective indicators from the logical framework matrix (up to 200 words)

- 3.1 New bachelor subjects implemented (Activity is implemented)
- 3.2 New master program implemented (Activity is implemented)
- 3.3 Evaluation of syllabi (Activity is implemented).
- 3.4 Report of bachelor and master curricula quality (Activity is implemented)

Summarize main problems encountered and recommendations (up to 200 words)

No comments

Location, date

Banja Luka, 07.3.2022.

## **WP4 UNIRC-Italy (Responsible person: Paolo Porto)**

### **ANNEX Q**

#### **WORK PACKAGE SELF-ASSESSMENT REPORT**

Project title	Soil Erosion and Torrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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Work Package reference number and title	WP 4 - Quality Plan and Monitoring
Work Package Lead Partner	University Mediterranea of Reggio Calabria, Italy
Name of the responsible person	Prof. Dr. Paolo Porto

## 1. Activities and achievements

Fill in the outputs/outcomes and indicators as per the Logical Framework Matrix of the WP during the review period. In the column "Achieved to date" describe all activities done in order to achieve the indicated output/outcome. Provide a short comment if necessary.

Outputs/ outcomes – LFM code	Indicator	Achieved to date	Comment
4.1 Quality plan established	Quality plan established until February 2019	September 2019 November 2019	1 <sup>st</sup> Draft of the QCP Final version of the QCP
4.2 Quality control according to the adopted plan and measures for improving	Creation and distribution of Annexes for Self-Evaluation	November 2019 November 2021 November 2022	The Annexes Q, R, T have been compiled. The Annex V were compiled for each of the organized events
4.4 Quality assurance Committee meetings, lead organization	<ul style="list-style-type: none"> <li>• 1<sup>st</sup> QAC meeting held in Reggio Calabria, Italy</li> <li>• 2<sup>nd</sup> QAC meeting held in Banja Luka, B&amp;H</li> <li>• 3<sup>rd</sup> QAC meeting, Sarajevo, B&amp;H</li> <li>• 4<sup>th</sup> QAC meeting, Nis, Serbia</li> <li>• 5<sup>th</sup> QAC meeting, Novi Sad, Serbia</li> <li>• 6<sup>th</sup> QAC meeting, Goc Mountain (Belgrade)</li> </ul>	October 2019 November 2019 September 2020 June 2021 March 2022 November 2022	

## 2. Challenges encountered

Describe the main challenges encountered and recommend a solution if possible

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Outputs/ outcomes	Description of problem	Recommendation
4.1 Quality plan established	<p>The creation of the QCP was delayed due to the replacement of a partner that was originally in charge for this deliverable.</p> <p>One member of the QAC was replaced due to the retirement of Prof. Marinov.</p>	

### 3. Changes

Present all changes to WP plans including postponing implementation deadlines

Outputs/ outcomes	Change of plan and likely implication for WP activities	Suggested actions	Date of notification to SETOF coordinator
4.4 Quality assurance Committee meetings, lead organization	<p>The organization of the 1<sup>st</sup> QAC meeting was delayed due to the replacement of a partner that was originally in charge for this deliverable.</p> <p>The organization of the 3<sup>rd</sup> and the 4<sup>th</sup> QAC meetings was online because of covid restrictions</p>	<p>The coordinator suggested the new schedule and this was adopted without major problem in the project</p> <p>Due to covid restrictions the monitoring period was re-scheduled and it was adapted to the extended duration of the project (4 years instead of 3 years)</p> <p>Appropriate changes in spending was considered due to the forced on-line activities caused by Covid. This concerned mainly the money devoted to</p>	

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		travel cost and cost of stay.	
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#### 4. Brief summary

Summarize progress of activities against the implementation schedule (up to 100 words)

Despite the problem due to the replacement of a partner that was in charge for this deliverable, the Quality Control Plan was established. A first draft was sent to the Coordinator on September 2019 and it was deeply discussed during the 1<sup>st</sup> QAC meeting held in Reggio Calabria (Italy) on October 2<sup>nd</sup>, 2019. A final version is available and presented during the 2<sup>nd</sup> QAC meeting held in Banja Luka (B&H).

During the 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> QAC meetings, the Leader of the WP4 presented the activities carried out for each of the related periods including considerations and recommendations on Partner contributions, on changes made by the partners during the period, and on financial matters.

Leader of the WP4 presented also the main Changes to the QA Plan that were approved, and the procedure adopted for the External financial control.

Summarize progress against specific objective indicators from the logical framework matrix (up to 200 words)

The Quality Control Plan was established and adopted in October 2019. The planned monitoring of the Annexes Q, R, and T distributed to the Responsible Persons was fulfilled for each monitoring period. A final report (Annex U) was provided for the end of the project.

Summarize main problems encountered and recommendations (up to 200 words)

As already mentioned above, the partner replacement complicated the actions related to this WP causing some delay. However, the activities were re-scheduled and completed with no major problems. A second, necessary, re-scheduling occurred because of restrictions due to covid. In this case, a temporal delay and some changes to the spending review were necessary. A strong co-operation by the other WP Leaders and Partner Institutions Leaders was necessary in order to respect the deadlines.

Location, date

Reggio Calabria, 2.11.2022

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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## **WP5 UNI-Serbia (Responsible person: Slobodan Milutinović)**

### **ANNEX Q**

#### **WORK PACKAGE SELF-ASSESSMENT REPORT**

Project title	Soil Erosion and Torrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

Work Package reference number and title	WP 5 - Dissemination of project results
Work Package Lead Partner	University of Nis, Republic of Serbia
Name of the responsible person	Prof. Dr. Slobodan Milutinovic

### **1. Activities and achievements**

Fill in the outputs/outcomes and indicators as per the Logical Framework Matrix of the WP during the review period. In the column "Achieved to date" describe all activities done in order to achieve the indicated output/outcome. Provide a short comment if necessary.

<b>Outputs/ outcomes – LFM code</b>	<b>Indicator</b>	<b>Achieved to date</b>	<b>Comment</b>
5.1 Project website created a maintenance	• Website developed until December 2018	June 2018	

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5.2 Establish dissemination plan	<ul style="list-style-type: none"> <li>• Dissemination plan established until May 2019</li> </ul>	May 2019	Dissemination plan adopted on May 17.
5.3 Promotion material created	<ul style="list-style-type: none"> <li>• Promotion material created until May 2019</li> <li>• Promotional material printed and disseminated to project partners in June 2020.</li> <li>• Additional promotional material for student enrolment created, printed and disseminated to WB project partners in August 2021.</li> </ul>	August 2021	<p>Visual identity kit (including project logo; PowerPoint project presentation template) created until February 2019.</p> <p>Electronic version of promotional material developed until June 2019 (including project leaflet, project brochure; poster) and made available through the web site.</p> <p>SETOF newsletter No 1 developed and distributed (December 2019).</p> <p>Dissemination of project results through various communication channels (web sites, facebook, presentations at conferences and events, etc).</p> <p>Dissemination of project results at the Presentation Workshop of ERASMUS + ongoing projects at the University of Nis (SENVIBE, NatRISK, SETOF, SWARM); 11.12.2019.</p> <p>SETOF newsletter No 2 developed and distributed (December 2020).</p> <p>Leaflet for prospective students of newly established master course was prepared, translated to local languages, printed and disseminated</p>
5.4 Trainings plan defined and adopted	Training plan developed and adopted	January 2021	Training plan adopted at the 3rd Steering Committee Meeting (28.01.2021)



<p>5.5 Promotion trainings with engineers in enterprises conducted</p>	<p>Promotional activities for trainings of engineers and local communities by February 2020</p> <p>Training of engineers carried out from July to October 2020 and from February to December 2021</p> <p>In total, 147 engineers were included in the training</p>	<p>December 2021</p>	<p>Promotion training with engineers in enterprises were organized and implemented in accordance with the Training plan. Following training were implemented:</p> <p>Training with engineers in enterprises "Vodoprivreda" Požarevac, 18.02.2021</p> <p>Promotion trainings with engineers in the Republic of Srpska, Banja Luka, 27.05.2021.</p> <p>Training of engineers in soil protection and flood prevention, Sout-Eastern Serbia, Niš, 14.06.2021.</p> <p>Training with engineers in the Federation of Bosnia and Herzegovina, Sarajevo, 16.09.2021.</p> <p>Training for engineers in enterprise 'Erozija', Valjevo, 18.03.2022.</p> <p>Training of engineers in soil erosion protection and flash flood prevention, Bačka Palanka, 29.10.2021.</p> <p>Training of engineers in soil erosion protection and flash flood prevention, Zrenjanin, 09.12.2021.</p>
<p>5.6 Trainings in local communities conducted</p>	<p>Training for local communities since August 2020 to June 2022</p>	<p>June 2022</p>	<p>Training in local communities in the Republic of Srpska, Gradiška, 28.05.2021.</p>



	<p>In total, representatives of 25 local self-governments in Serbia and BiH were included in training activities.</p>	<p>Training in local communities in South'East Serbia, Niš, 15.06.2021.</p> <p>Training with local communities in the Federation of Bosnia and Hercegovina, Zenica, BiH, 17.09.2021</p> <p>Training of employees in local self-governments in the field of soil protection against erosion and prevention of flash floods, Beočin, 28.10.2021.</p> <p>Training of employees in local self-governments in the field of soil protection against erosion and prevention of flash floods, Bačka Palanka, 29.10.2021.</p> <p>Training in local communities in the Republic of Srpska, Prijedor, 07.12.2021.</p> <p>Training in local communities in the Republic of Srpska, Teslić, 30.12.2021.</p> <p>Training of employees in local communities in the field of soil erosion and torrential flood</p>
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			<p>prevention, Valjevo, 25.02.2022.</p> <p>Training of employees in local community Kraljevo in the field of soil erosion and torrential flood prevention, Kraljevo, 09.06.2022.</p>
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## 2. Challenges encountered

Describe the main challenges encountered and recommend a solution if possible

Outputs/ outcomes	Description of problem	Recommendation
5.1 Project website created a maintenance	The creation of the WEB site was delayed due to the lengthy and complicated public procurement procedures.	
5.3 Promotion material created	Printing of promotional material was delayed due to the lengthy and complicated public procurement procedures.	

## 3. Changes

Present all changes to WP plans including postponing implementation deadlines

Outputs/ outcomes	Change of plan and likely implication for WP activities	Suggested actions	Date of notification to SETOF coordinator

## 4. Brief summary

Summarize progress of activities against the implementation schedule (up to 100 words)

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The dissemination plan was developed and adopted in line with the project time schedule. The significant delay occurred in project website creation due to extended and extremely time-consuming public procurement procedures in accordance with Serbian law. The project website finalized in June 2019 and made functional. The maintenance of project website is ongoing. Promotional material in line with the dissemination plan developed on time (project logo; PowerPoint project presentation template) and with some delay (project leaflet, project brochure; poster) and made available on the web site. Training plan was developed, adopted and implemented with a slight delay due to the COVID pandemic.

Summarize progress against specific objective indicators from the logical framework matrix (up to 200 words)

Website developed until December 2018: Developed in June 2019.

Dissemination plan established until May 2019: Adopted on May 17, 2019.

Promotion material created until May 2019: Visual identity kit (including project logo; PowerPoint project presentation template) created until February 2019. An electronic version of promotional material developed until June 2019 (including project leaflet, project brochure; poster).

Training plan was developed in November 2020. Trainings for engineers and local SGs were performed in accordance with the training plan during 2021.

Summarize main problems encountered and recommendations (up to 200 words)

The printing service of dissemination material is planned to be outsourced, and for that purpose, the public procurement procedure was initiated. This procedure has proven to be very time consuming and demanding.

Location, date

07.03.2022

## **WP6 UNSA - B&H (Responsible person: Muhamed Bajrić)**

### **ANNEX Q**

#### **WORK PACKAGE SELF-ASSESSMENT REPORT**

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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Project title	Soil Erosion and TOrrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

Work Package reference number and title	WP6 Dissemination and exploitation
Work Package Lead Partner	P5 (UNSA –B&H)
Name of the responsible person	Muhamed Bajrić

## 1. Activities and achievements

Fill in the outputs/outcomes and indicators as per the Logical Framework Matrix of the WP during the review period. In the column “Achieved to date” describe all activities done in order to achieve the indicated output/outcome. Provide a short comment if necessary.

Outputs/ outcomes – LFM code	Indicator	Achieved to date	Comment
Changes in the existing bachelor curricula		YES	Innovated subject on existing BSc and MSc programs (3+5)
Accreditation of new joint master curricula		YES	Universities from Serbia and BOSNIA AND HERZEGOVINA are involved in preparation of master structure and syllabi of subjects (obligatory and elective) for the new joint master’s study.

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Sustainability plan		YES	Nothing to comment
Promotion trainings with engineers in enterprises		YES	Nothing to comment
Trainings in local communities		YES	Nothing to comment
Promotion for student enrollment		YES	Nothing to comment
Additions to Sustainability plan		Yes	Nothing to comment

## 2. Challenges encountered

Describe the main challenges encountered and recommend a solution if possible

Outputs/ outcomes	Description of problem	Recommendation
Accreditation of master curricula	Accreditation agency of B&H	Due to the impossibility of accreditation of the program in BOSNIA AND HERZEGOVINA, the documentation for accreditation of the joint master's program is submitted by three universities in Serbia (UB, UNS, UNI) as program holders with the participation of professors from the university of BOSNIA AND HERZEGOVINA (UBL, UNSA) as partner organizations.
Promotion trainings with engineers in enterprises	Number of participants limited by COVID measures	We adjusted number of participants to rules of FB&H
Trainings in local communities	Number of participants limited by COVID measures	We adjusted number of participants to rules of FB&H
Promotion for student enrollment	Shortcomings of on-line promotion compare to in-person promotion	We gave all material and recording for students, we invited external presenters to



		talk about of the significance of expertise
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### 3. Changes

Present all changes to WP plans including postponing implementation deadlines

Outputs/ outcomes	Change of plan and likely implication for WP activities	Suggested actions	Date of notification to SETOF coordinator
Sustainability plan	NONE	Will be included into next action plan	13.11.2019.

### 4. Brief summary

Summarize progress of activities against the implementation schedule (up to 100 words)

Eight subjects at Faculty of Forestry University of Sarajevo were improved and changed after trainings for academic staff at the existing BSc and MSc studies.

Universities from Serbia and BOSNIA AND HERZEGOVINA prepared of master study program and managed to get accreditation in Serbia. Faculty of Forestry University of Sarajevo participated in process of accreditation and realization of the study program in 2021-2022.

Sustainability plan was created and transmitted among partners for approval. Procedure of official approval of Sustainability plan by PMU and SC has to be done in May 2020. Additional changes and improvements were made in the final stage of project in October 2022.

Promotions for students' enrollments were made through special events organized for students, and each event provided for local community and training for engineers.

Trainings for local community and engineers in Bosnia and Herzegovina were realized in 2021.

Summarize progress against specific objective indicators from the logical framework matrix (up to 200 words)

*Nothing to report*

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Summarize main problems encountered and recommendations (up to 200 words)

Nothing to report

Location, date

Sarajevo, 22. 11. 2022.

Signature

prof. dr. Muhamed Bajrić

## WP7 UB - Serbia (Responsible person: Mirjana Todosijević)

### ANNEX Q

#### WORK PACKAGE SELF-ASSESSMENT REPORT

Project title	Soil Erosion and Torrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

Work Package reference number and title	WP 7- Project management
Work Package Lead Partner	University of Belgrade, Republic of Serbia
Name of the responsible person	Mirjana Todosijević

## 1. Activities and achievements

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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Fill in the outputs/outcomes and indicators as per the Logical Framework Matrix of the WP during the review period. In the column "Achieved to date" describe all activities done in order to achieve the indicated output/outcome. Provide a short comment if necessary.

Outputs/ outcomes – LFM code	Indicator	Achieved to date	Comment
7. Project management			
7.1. Project management meeting	1 <sup>st</sup> in Innsbruck	May, 2019	obtained approval to organize a meeting instead of Vienna in Innsbruck
	2 <sup>nd</sup> in Banja Luka	November, 2019	
	3 <sup>rd</sup> on line	September, 2020	due to the Covid crisis the meeting was held online organized by the University of Sarajevo
	4 <sup>th</sup> on line	June, 2021	due to the Covid crisis the meeting was held online organized by the University of Niš
	Meeting of the Partner Countries Universities within a SETOF project – online	January, 2020	the meetings are related to the agreement on the plan and program of the new master course
		September, 2020	
5 <sup>th</sup> in Mountains Goč	November, 2022	a brief overview of all activities within the Project by packages	
7.2. Steering committee meeting	1 <sup>st</sup> in Innsbruck	May, 2019	obtained approval to organize a meeting instead of Vienna in Innsbruck
	2 <sup>nd</sup> in Banja Luka	November, 2019	
	3 <sup>rd</sup> online	September, 2020	due to the Covid crisis the meeting was held online organized by

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			the University of Sarajevo
	4 <sup>th</sup> online	June, 2021	due to the Covid crisis the meeting was held online organized by the University of Niš
	5 <sup>th</sup> in Mountains Goč	November, 2022	preparation for the final report
7.3 Guidelines on the reporting and correspondence	Guidelines for management and reporting completed by May 2019	May, 2019	
7.4. Day-to-day correspondence on the SETOF project	Day-to-day correspondence of project activities on SETOF runs periodically according to the extended plan	November, 2019	
7.5. Interim and final report meeting	The interim and final report is submitted by the project coordinator based on the individual reports of the work package leaders	December, 2020	The interim report has been approved

## 2. Challenges encountered

Describe the main challenges encountered and recommend a solution if possible

Outputs/ outcomes	Description of problem	Recommendation

## 3. Changes

Present all changes to WP plans including postponing implementation deadlines

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)

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Outputs/ outcomes	Change of plan and likely implication for WP activities	Suggested actions	Date of notification to SETOF coordinator
1 <sup>st</sup> Project management meeting and Steering committee meeting	The meeting was held in Innsbruck instead of Vienna		
3 <sup>rd</sup> and 4 <sup>th</sup> Project management meeting and Steering committee meeting	The meetings were held online due to the Covid crisis		
5 <sup>th</sup> Project management meeting and Steering committee meeting	Held on Mount Goč, where the teaching and scientific base of the Faculty of Forestry of the University of Belgrade is located		

#### 4. Brief summary

Summarize progress of activities against the implementation schedule (up to 100 words)

All activities under WP7 are realized in line with the project work plan aligned with the Covid crisis. The 1<sup>st</sup> project management unit meeting and 1<sup>st</sup> steering committee meeting were successfully realized in Innsbruck, Austria.

At the 2<sup>nd</sup> project management unit meeting we defined goals, competencies and learning outcomes of improved bachelor and master curricula and new master curricula. A brief overview of existing basic and master programs is also presented.

At the 3<sup>rd</sup> project management unit meeting is shown Report of the established new master programme and evaluation of syllabi.

At the 4<sup>th</sup> project management unit meeting has been presented promotion training with engineers in enterprises and training in local communities, a progress report on the accreditation of master curricula process, promotion material created and evaluation of syllabi, also.

At the 2<sup>nd</sup>, 3<sup>rd</sup> steering committee meetings, the plans related to the realization of the project were presented, as well as the financial plan and report of the organized Quality Assurance Committee meeting.

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At the 4<sup>th</sup> steering committee meeting, special attention is paid to the Report on External Financial Control.

The Meeting of the Partner Countries Universities within a SETOF project was successfully completed and resulted in the development of a quality plan and program of the new master course Guidelines for correspondence and reporting were completed and adopted by all members of the Project. Guidelines was completed in May, 2019.

At the 5<sup>th</sup> project management unit meeting has been presented the final activities of all work packages.

At the 5<sup>th</sup> steering committee meeting the emphasis was on activities that must be completed by November 15<sup>th</sup>, the end of the project.

Day-to-day correspondence of the project activities is done daily with project members, and Report was completed in November 2019

After the interim report on December, 2020 the project was qualified as a GOOD. We are working to prepare the final report.

Summarize progress against specific objective indicators from the logical framework matrix (up to 200 words)

Work package WP7 involves assembly-based management actions that take place according to predetermined dynamics. The meetings of the project management and steering committee are held according to the dynamics that are harmonized with the extension of the project due to the Covid crisis. After the Covid crisis, we continued our activities according to the planned plan.

Summarize main problems encountered and recommendations (up to 200 words)

There were no major problems in the realization of the activity of the WP7. We have adapted to the current situation with the Covid crisis and moved the dates, places and ways of holding the meetings with the approval of the Commission.

Location, date

Belgrade, 07.11.2022.

### 3. Considerations and Recommendations

#### **Considerations and recommendations on Activities and achievements**

Based on the single reports listed in details in the ANNEX-Q, all the WP Leaders documented their contributions within the seven WPs into which the activities of the Project are divided and planned. As expected, based on the specific activities required by each WP Leader and the different time of window in which these activities are planned in the Project schedule, the

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percentage of participation and the impact of each single WP are different. However, based on the information reported in all Q annexes, all the WP Leaders fulfilled their assignments with respect to time deadlines.

*The activities related to WP1 (Responsible persons: Ratko Ristić, Ivan Minčev), expected to be developed during the first year of the Project, have been completed. They consisted in the following deliverables:*

- 1.1 the Analysis of soil degradation/soil erosion in WBC;
- 1.2 the Analysis of torrential floods in WBC;
- 1.3 the Report of prevention measures for soil and torrent control in EU countries;
- 1.4 Analysis and elaboration of bachelor and master curricula in field of soil and torrent control in EU countries.

All the above activities have been analyzed by specific reports available in the Project website (see <https://www.setof.org/project-activities/>) and discussed during the workshops (Deliverable 1.5) organized in Innsbruck (Austria), in May 2019, and in Reggio Calabria (Italy), in Sep-Oct 2019. No recommendations or suggestions are then provided for this WP.

*The activities related to WP2 (Responsible person: Milica Vranešević) were made in different periods. The first 3 deliverables (2.1, 2.2, 2.3) were concentrated during the second part of the first year and they concern:*

- 2.1 Defined study requirements with Bologna standards
- 2.2 Defined goals, competences and learning outcomes of bachelor and master curricula
- 2.3 Established new and improved existing subjects of bachelor programme.

These activities were presented during the project meetings held in Reggio Calabria (Sep 2019) and in Banja Luka (Nov 2019). All the above deliverables have been completed by specific Reports available in the Project website (see <https://www.setof.org/project-activities/>).

The deliverables 2.4 (Established new master programme), 2.6 (Harmonization of the proposed changes) were completed before June 2020 and the related Reports are also available in the Project website (see <https://www.setof.org/project-activities/>).



The deliverables 2.5 (Study visits to EU partners university and analysis best practices) and 2.7 (Introduce and training teaching staff) were still in progress at the date of this Report but preliminar specific Reports are already available in the Project website (see <https://www.setof.org/project-activities/>).

From this point of view, all the activities were in line with the project plan and no further suggestions are provided.

*The activities related to WP3 (Responsible person: Marijana Kapović Solomun)* started, during the second year of the project, on October 2019 and the first activities related to 'New bachelor and Master subjects' were presented and discussed at the workshop held at Ss. Cyril and Methodius University in Skopje (UNSCM), Faculty of Forestry.

The deliverable 3.3 (Evaluation of syllabi) was completed on December 2020 and the specific Report is available in the Project website (see <https://www.setof.org/project-activities/>).

The deliverables 3.1 (New bachelor subjects implemented) and 3.2 (New master programme implemented) were completed on October 2021 and the related Reports are also available in the Project website (see <https://www.setof.org/project-activities/>).

The deliverable 3.4 (Report of master and bachelor curricula quality) was completed. More specifically, Reports of bachelor and master curricula quality for BiH partners and Serbia, and Report on Master study program have been submitted to the QAC evaluation.

Even if no further actions are suggested to the WP Leader, the QAC members invite the Project coordinator to upload the Report on the Project website (see <https://www.setof.org/project-activities/>) because it is missing.

*The activities related to WP4 (Responsible person: Paolo Porto)* were carried out concerned the following deliverables:

- 4.1 Quality plan established;
- 4.2 Quality control according to the adopted plan and measures for improving;
- 4.3 External financial control;



- 4.4 Quality assurance Committee meetings, lead organization.

The deliverable 4.1 related to the preparation of the Quality Plan has been completed and the text of the Quality Plan, discussed during the meetings held in Reggio Calabria (Sep 2019) and in Banja Luka (Nov 2019), is available in the Project website (see <https://www.setof.org/project-activities/>). Changes to the main text occurred during the entire duration of the project and they were presented, discussed and approved during the 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> QAC meetings.

The deliverable 4.2 related to the Quality control is assumed to be concluded with the present Report (for Annex R), that provides the results obtained during the four years of the project by each WP, and with the Report provided for the analyses of the Annex Q that assembles the results obtained by each PI.

The deliverable 4.3 is still in progress because it consists of two external evaluations. The first one was concluded, successfully, on July 2021 and the final one should be provided at the end of all activities.

The deliverable 4.4 related to Quality assurance Committee meetings and lead organization was successfully completed. Six QAC meetings were organized during the four years of the project. The activities related to the first three QAC meetings are documented in the Project website (<https://www.setof.org/setofprojects/1st-quality-assurance-committee-meeting/>) in which the first, second, and third Quality Assurance Committee meetings are presented. Even if the reports (ppt files) of the remaining three meetings are available they are not uploaded in the website. The QAC members invite the Project coordinator to upload the Report on the Project website (see <https://www.setof.org/project-activities/>).

All the above deliverables are in line with the Project Schedule and no further suggestions are provided.

*The activities related to WP5 (Responsible person: Slobodan Milutinović) consisted of the following deliverables:*

- 5.1 Project website created a maintenance;
- 5.2 Establish dissemination plan;
- 5.3 Promotion material created;
- 5.4 Trainings plan defined and adopted;
- 5.5 Promotion trainings with engineers in enterprises;
- 5.6 Trainings in local communities.



The deliverable 5.1 has been made. The website was created (<https://www.setof.org/>) and its maintenance is in progress.

The deliverable 5.2 has been completed on May 2019 and the dissemination plan is available on the Project website (<https://www.setof.org/dissemination/project-documents/>).

The deliverable 5.3 started since the beginning of the Project and consisted in Visual identity kit (including project logo; PowerPoint project presentation template) and the Electronic version of promotional material (including project leaflet, project brochure; poster). See for details the following links (<https://www.setof.org/setofprojects/promotion-material-created/>), (<https://www.setof.org/dissemination/presentations-publications/>).

The deliverable 5.4 was completed on January 2021 with the Trainings plan defined and adopted during the 3<sup>rd</sup> Steering Committee Meeting.

The deliverable 5.5 was completed on December 2021 after 7 specific events organized in different areas as indicated by the Leader on Table 1. See for details the following link (<https://www.setof.org/setofprojects/dissemination-of-project-results/>).

The deliverable 5.6 started on August 2020 and ended on June 2022 after several meetings organized in different areas as indicated by the Leader on Table 1. See for details the following link (<https://www.setof.org/setofprojects/trainings-in-local-communities/>).

All the above deliverables are in line with the Project Schedule and no further suggestions are provided.

*The activities related to WP6 (Responsible person: Muhamed Bajrić) were connected to the deliverables 5.4., 5.5., 5.6 discussed above for the previous WP5. These activities consist on the following deliverables:*

- 6.1 Sustainability plan created;
- 6.2 Accreditation of master curricula;
- 6.3 Promotion for students enrollment.

The development of a Sustainability Plan that was completed on October 2019 and the details are reported in the following website (<https://www.setof.org/setofprojects/report-on-sustainability-plan/>).

The Accreditation of master curricula was completed on May 2021 and the details are reported in the following website (<https://www.setof.org/setofprojects/accreditation-of-master-curricula/>).



The Promotion for students enrollment appears to be completed with details reported in the following website (<https://www.setof.org/setofprojects/promotion-for-students-enrollment/>).

All the above deliverables are more or less in line with the Project Schedule and no further suggestions are provided. The QAC members are aware of the problems encountered with the accreditation of the master in B&H. The solutions provided by the WP Leader and indicated in Table 1 is plausible considering the circumstances. In this respect, no further comments are indicated.

*The activities related to WP7 (Responsible person: Mirjana Todosijević) were developed all over the four years of the project. The activities consisted of the following deliverables:*

- 7.1. Project management meeting;
- 7.2. Steering committee meeting;
- 7.3 Guidelines on the reporting and correspondence;
- 7.4 Day-to-day correspondence of project activities;
- 7.5 Interim and finale report meeting.

All activities under WP7 were realized in line with the project workplan. More specifically, the Project Bodies (Project management unit (PMU), Steering committee (SC), Quality assurance committee (QA)) were established in December 2018 during the kick off meeting held in Belgrade (Serbia). The representative of the Serbian Erasmus + National Office, was on that meeting. The 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Project Management Unit meetings and the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> Steering Committee meetings were successfully realized (deliverables 7.1 and 7.2). Guidelines for correspondence and reporting were adopted by all members of the Project and a day-to-day correspondence of the project activities is done with project members. The interim report meeting was successfully realized on June-July 2021 and the final meeting will be organized after the end of all activities. At the date of this Report, the information related to the 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> PMU and SC meetings is missing in the website. In this respect, the QAC members suggest to upload this information as soon as possible. No further actions are suggested.



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### **Considerations and recommendations on Challenges encountered by the WP Leaders**

As reported in the single Q-ANNEXs, no major challenges or problems have been encountered by the WP Leaders. The only exceptions relate to:

- 1) the activities that were affected by the problem that occurred at the beginning of the project that consisted in the withdrawal of Aristotle University of Thessaloniki (Greece). The approval that another partner institution - University Mediterranea of Reggio Calabria (Italy) would have participated in the project was received in the mid-Jun 2019, and because of that, some of the activities that involved the other Partners/WPs have been delayed. However, despite some delays, the activities are more or less in line with what was expected in the Project schedule;
- 2) the duration of the project was delayed by one year due to the covid-19 restrictions. Even if this cause a general delay of the project all the activities were more or less completed following the schedule.

### **Considerations and recommendations on changes made by the WP Leaders**

As reported in the single Q-ANNEXs, no major changes have been made in the schedule. The only exceptions relate to the activities affected by the Partner Replacement indicated above and by covid-19 restrictions.

Some delay in the organization of the following events/activities was, in some way, expected:

1<sup>st</sup> and 2<sup>nd</sup> QAC meetings;

Workshop on bachelor and master curricula best practices in EU (that was realized by the end of September 2019 in Italy instead of in Greece);

Preparation and adoption of the Quality Plan.

However, despite these delays, the above activities have been completed and the schedule was respected during the following years and no major problems have been encountered.