



SETOF

Soil Erosion and TOrrential Flood
Prevention: Curriculum Development at the
Universities of Western Balkan Countries

ERASMUS + KA2–Capacity Building in the field of Higher Education

WP 7 - PROJECT MANAGEMENT



Reference Number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP

"This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein"

Co-funded by the
Erasmus+ Programme
of the European Union





SET OF Soil Erosion and TOrrential Flood
Prevention: Curriculum Development at the
Universities of Western Balkan Countries

Title of working package:
Project management

Reference number: **WP 7**

Lead Organization:
**P1 - University of Belgrade -
UB, Serbia**



Co-funded by the
Erasmus+ Programme
of the European Union





WP7 / Project management

NO.	ACTIVITY	TYPE OF OUTCOMES	STATUS	DATE OF DELIVERY
7.1	Project management meeting	event	in progress	periodically
7.2	Steering committee meetings	event	in progress	periodically
7.3	Guidelines on the reporting and correspondence	report	completed	May 2019
7.4	Day-to-day correspondence of project activities	report	in progress	periodically
7.5	Interim and finale report meeting	report	in progress	





Soil Erosion and TOrrential Flood
Prevention: Curriculum Development at the
Universities of Western Balkan Countries

7.1 Project management meeting



Co-funded by the
Erasmus+ Programme
of the European Union





Kick-off meeting

13-14th of December 2018, Belgrade, Serbia

- presentation the SETOF project

Count	Application Reference Number	Application Country	Organisation Name	Application Title	Involved Regions	Partner Country Organisations	Grant Requested
1	597888-EPP-1-2018-1-RS-EPPKA2-CBHE-JP	Serbia	UNIVERZITET U NISU	Strengthening of master curricula in water resources management for the Western Balkans HEIs and stakeholders	R1	XX (2), RS (3), ME (1), BA (2)	931,289.00
2	598241-EPP-1-2018-1-RS-EPPKA2-CBHE-JP	Serbia	UNIVERZITET U NOVOM SADU	Strengthening educational capacities by building competences and cooperation in the field of Noise and Vibration Engineering	R1	RS (7)	876,789.00
3	598307-EPP-1-2018-1-AL-EPPKA2-CBHE-JP	Albania	U.E.T. SHPK	Enhancing and Validating service related competences in Versatile learning environments in Western Balkan Universities	R1	XX (2), RS (2), ME (2), BA (2), AL (2)	993,581.00
4	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP	Serbia	UNIVERZITET U BEOGRADU	Soil Erosion and Torrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries	R1	RS (4), BA (2)	866,070.00
5	598434-EPP-1-2018-1-RS-EPPKA2-CBHE-JP	Serbia	UNIVERZITET U NISU	Strengthening Teaching Competences in Higher Education in Natural and Mathematical Sciences	R1	RS (4), AL (2)	941,370.00
6	598444-EPP-1-2018-1-HR-EPPKA2-CBHE-JP	Croatia	SVEUCILISTE U ZAGREBU AGRONOMSKI FAKULTET	Harmonization and Innovation in PhD Study Programs for Plant Health in Sustainable Agriculture	R1	RS (3), ME (1), BA (2), AL (2)	967,614.00
7	598465-EPP-1-2018-1-ME-EPPKA2-CBHE-SP	Montenegro	JAVNA USTANOVA UNIVERZITET CRNE GORE PEDAGOGICA	Reforming doctoral studies in Montenegro and Albania - good practice paradigm	R1	ME (5), AL (8)	873,120.00
8	598503-EPP-1-2018-1-IT-EPPKA2-CBHE-JP	Italy	UNIVERSITA DEGLI STUDI DI ROMA LA SAPIENZA	Healthy URBan Environment: Developing Higher Education in Architecture and Construction in Bosnia and Herzegovina	R1	BA (3)	633,024.00





Soil Erosion and TOrrential Flood
Prevention: Curriculum Development at the
Universities of Western Balkan Countries

- Project title: **Soil Erosion and Torrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries**
- Project acronym: **SETOF**
- Reference Number: **598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP**
- Programme: **Erasmus +**
- Key Action: **Cooperation for innovation and the exchange of good practice**
- Action: **Capacity Building in Higher Education**
- Action Type: **Joint Projects**
- Call for Proposals: **Call 2018 EAC/A05/2017**
- Duration of the project: **3 years**
- Start : **15.11.2018**
- Budget of the project: **865.070,00 EUR**



Erasmus+



Co-funded by the
Erasmus+ Programme
of the European Union





Soil Erosion and TOrrential Flood
Prevention: Curriculum Development at the
Universities of Western Balkan Countries

Presentation of the partners institutions

SETOF Consorcium

Partner country institutions



• University of Belgrade (UB)



• University of Novi Sad (UNS)



• University of Niš (UNI)



• University of Banja Luka (UBL)



• University of Sarajevo (UNSA)

• Institute of Forestry (INSZASUM)



Co-funded by the
Erasmus+ Programme
of the European Union





Programme country institutions

- **University of Natural Resources and Life Sciences (BOKU)**
- **Ss. Cyril and Methodius University in Skopje (UNSCM)**
- **University Mediterranea of Reggio Calabria (UNIRC)**
- **Forest Research Institute at the Bulgarian Academy of Sciences (FRI-BAS)**



Associated Partners institutions

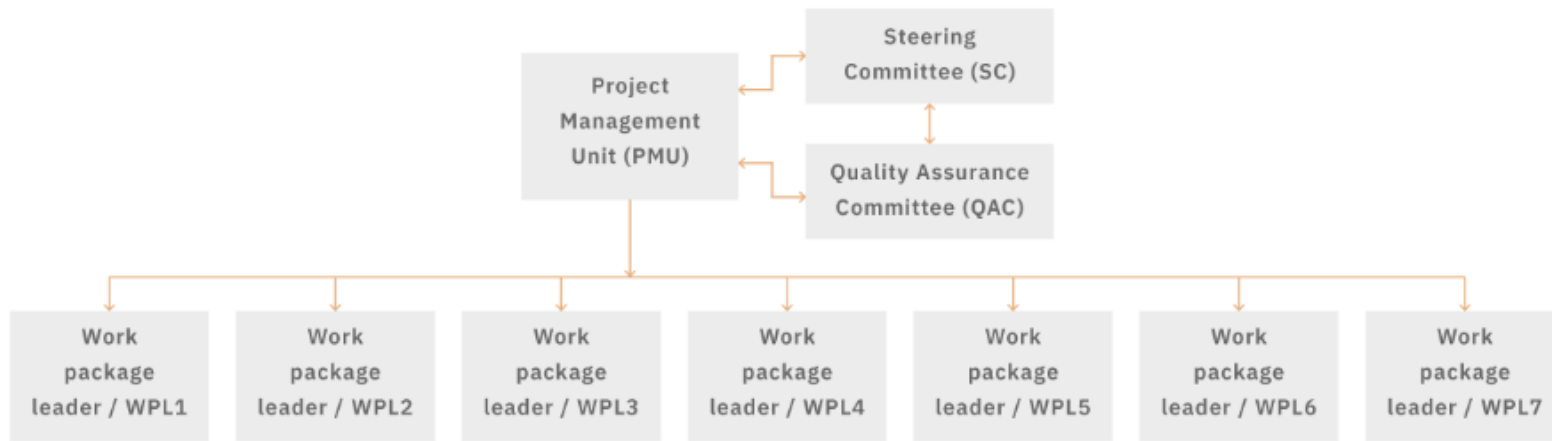
- **Serbian Chamber of Engineers (SCE)**
- **Forest Management Unit "Donjevrasko" Banja Luka (FMU)**
- **Cantonal Public Company "Sarajevo-forests" (CPCSF)**





Project Management Unit (PMU) manages the implementation of the project activities, to govern the financial and legal aspects of the project

PMU consist of the project coordinator and work package leaders WPLs



PMU is managed and lead by the project team and it report to the Steering Committee during the realization of the project.

Project coordinator, in cooperation with other members prepares regular meetings and minutes of meetings.



Date: December 17, 2018
Reference:

At the kick-off meeting held on December 13 and 14 2018, in Belgrade, the structure of project management, comprising of the Work packages leaders, Project Management Unit, Steering Committee, and Quality Assurance Committee, were established. The Consortium of the project reached the following

DECISION

The Project Management Unit of the SETOF project will consist of the following members:

- | | | |
|---|--------------------------|--------------------------|
| 1 | UB – Serbia, | Ratko Ristić |
| 2 | UNSCM – FYR of Macedonia | Ivan Minčev |
| 3 | UNS-Serbia | Milica Vranešević |
| 4 | UBL-B&H | Marijana Kapović Solomun |
| 5 | UNIRC-Italy | Paolo Porto |
| 6 | UNI-Serbia | Slobodan Milutinović |
| 7 | UNSA –B&H | Muhamed Bajrić |
| 8 | UB - Serbia | Mirjana Todosićević |

On Behalf of all project members

Nada Dragović
Prof. Nada Dragović, Project Coordinator



The Steering Committee (SC) is composed of representatives of all universities which are partners in the project.

This project body is responsible for the operational, administrative and financial implementation of the project.

SC is responsible for cooperation with the Education, Culture and Audiovisual Executive Agency (EACEA).

President of the SC is the University of Belgrade (UB)

Date: December 17, 2018

Reference:

At the kick-off meeting held on December 13 and 14 2018, in Belgrade, the structure of project management, comprising of the Work packages leaders, Project Management Unit, Steering Committee, and Quality Assurance Committee, were established. The Consortium of the project reached the following

DECISION

The Steering Committee of the SETOF project will consist of the following members:

1	UB-Serbia	Nada Dragović
2	UNS-Serbia	Atila Bezdán
3	UBL-B&H	Jelena Rožić
4	UNIRC-Italy	Paolo Porto
5	UNI-Serbia	Slobodan Milutinović
6	UNSA –B&H)	Emira Hukić
7	BOKU-Austria	Johannes Huebl
8	UNSCM – FYR of Macedonia	Ivan Blinkov
9	INSZASUM –Serbia	Tomislav Stefanović
10	FRI-BAS - Bulgaria	Ivan Marinov

On Behalf of all project members



Co-funded by the
Erasmus+ Programme
of the European Union





Soil Erosion and TOrrential Flood
Prevention: Curriculum Development at the
Universities of Western Balkan Countries



Co-funded by the
Erasmus+ Programme
of the European Union



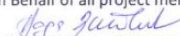
Date: December 17, 2018
Reference:

At the kick-off meeting held on December 13 and 14 2018, in Belgrade, the structure of project management, comprising of the Work packages leaders, Project Management Unit, Steering Committee, and Quality Assurance Committee, were established. The Consortium of the project reached the following

DECISION

The Quality Assurance Committee of the SETOF project will consist of the following members:

1	UNIRC-Italy	Paolo Porto
2	UB-Serbia	Miodrag Zlatić
3	UNSCM –FYR of Macedonia	Ivan Minčev
4	FRI-BAS-Bulgaria	Ivan Marinov

On Behalf of all project members

Prof. Nada Dragović, Project Coordinator



Co-funded by the
Erasmus+ Programme
of the European Union



ANNEX I – Decisions on forming of the SETOF management structure


Date: December 17, 2018
Reference:

At the kick-off meeting held on December 13 and 14 2018, in Belgrade, the structure of project management, comprising of the Work packages leaders, Project Management Unit, Steering Committee, and Quality Assurance Committee, were established. The Consortium of the project reached the following

DECISION

The Work packages leaders of SETOF project will consist of the following members:

WP1	UB – Serbia, UNSCM – FYR of Macedonia	Ratko Ristić, Ivan Minčev
WP2	UNS-Serbia	Milica Vranešević
WP3	UBL-B&H	Marijana Kapović Solomun
WP4	UNIRC-Italy	Paolo Porto
WP5	UNI-Serbia	Slobodan Milutinović
WP6	UNSA –B&H	Muhamed Bajrić
WP7	UB - Serbia	Mirjana Todosijević

On Behalf of all project members

Prof. Nada Dragović, Project Coordinator

Co-funded by the
Erasmus+ Programme
of the European Union





Soil Erosion and TOrrential Flood
*Prevention: Curriculum Development at the
Universities of Western Balkan Countries*

1st Project Management Unit Meeting, 15th of May 2019, Innsbruck, Austria

- Analysis of soil degradation/soil erosion state
- Analysis of torrential floods for the: Serbia, Bosnia and Herzegovina, Bulgaria and North Macedonia.
- Reports of Prevention measures for soil and torrent control in Austria and Italy.
- The partners from the EU countries (Italy, Austria and Bulgaria) presented the bachelor and master curricula in field of soil and torrent control in their countries.



Co-funded by the
Erasmus+ Programme
of the European Union





SET OF Soil Erosion and TOrrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries



Co-funded by the
Erasmus+ Programme
of the European Union





Soil Erosion and TOrrential Flood
Prevention: Curriculum Development at the Universities of Western Balkan Countries

2nd Project Management Unit Meeting, 18th of November 2019, Banja Luka, Bosnia and Herzegovina



Development of curricula

Defined goals, competencies and learning outcomes of bachelor and master curricula.

Report on of existing bachelor and master programme and subject syllabuses in the field of soil erosion and torrential flood prevention have been presented by universities of partner countrie



Proposal for new and improved existing subjects of the bachelor and master programme.
Structure proposal The curriculum of the new master program



Co-funded by the
Erasmus+ Programme
of the European Union





3th Project Management Unit Meeting Online Meeting, 28th of September 2020, Sarajevo

Report of Established new master programme

Report of Harmonization of the proposed changes

Report on Evaluation of syllabi, BIH and Serbia, EU and NMC

Progress report on the accreditation of master curricula
process

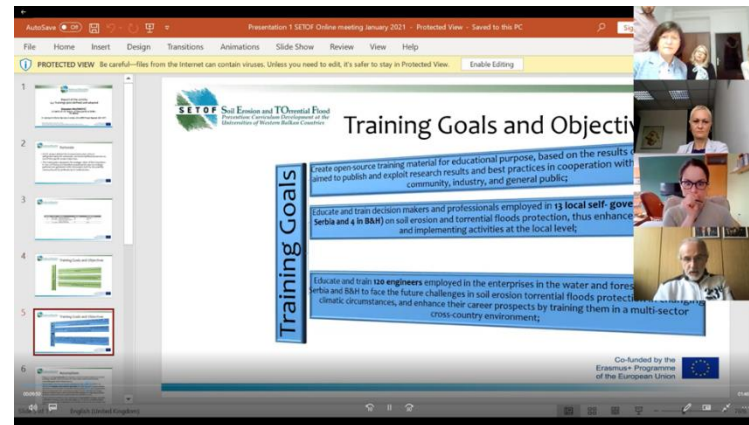
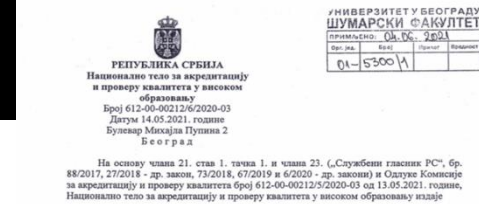
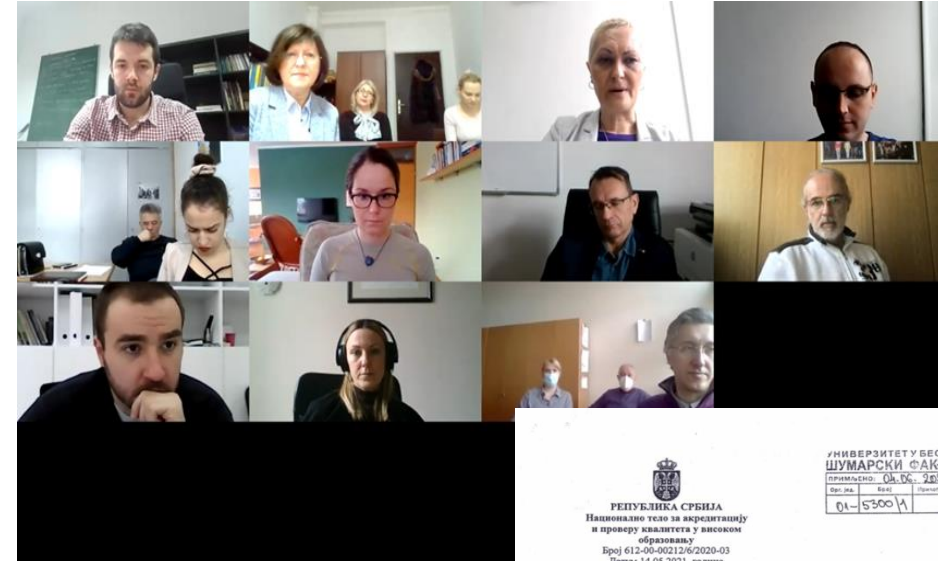
No	Code	Subjects	S	Number of classes	ECTS
1.	20.ER2101	Soil and water degradation	I	3+2	5
2.	20.ER2102	Soil erosion protection	I	3+2	6
3.	20.ER2103	Torrential flood protection	I	2+3	6
4.	20.ER2104	Integrative torrential watershed management	I	3+2	5
5.	20.ER2110	Elective subject I - Land melioration - Conservation of karst terrain - Climate change adaptation - Project management for natural resources protection - Sustainable land management - Bioremediation of barelands - Geoinformation technology	I	2+2	4
6.	20.ER2120	Elective subject II - Natural disasters risks management - Land degradation and ecosystem services - Torrent monitoring and early warning system - Decision making in soil erosion and torrent control - Modelling of soil and water degradation - Melioration of degraded forests	I	2+2	4
7.	20.ER2201	Study -research work	II	10	7
8.	20.ER2202	Professional practice	II	6	3
9.	20.ER2203	Development of master thesis	II	12	12
	2204	Master thesis	II	2	8
Total teaching				58	
					60





4th Project Management Unit Meeting, Online Meeting , 8th of June 2021, Niš

- Progress report on Introduce and training teaching staff
- Report on Evaluation of syllabi, BiH and Serbia
- Report on Promotion material created
- Report on Promotion trainings with engineers in enterprises
- Report on Promotion training in local communities in BiH and Serbia
- Progress report on the accreditation of master curricula
- Progress report on the Promotion for students enrolment





5th Project Management Unit Meeting, 10th of March 2022, Novi Sad

- Report on Introduce and training teaching staff
- Report on New master program implemented
- Report on Report of master and bachelor curricula quality
- Report on Promotion trainings with engineers in enterprises in Serbia and BiH
- Report on Promotion training in local communities in Serbia and BiH
- Report on the Promotion for students enrolment



2022/2023.

КОНКУРС



УНИВЕРЗИТЕТ У БЕОГРАДУ, ШУМАРСКИ ФАКУЛТЕТ
УНИВЕРЗИТЕТ У НОВОМ САДУ, ПОЉОПРИВРЕДНИ
ФАКУЛТЕТ

УНИВЕРЗИТЕТ У НИШУ, ФАКУЛТЕТ ЗАШТИТЕ НА РАДУ

Кнеза Вишеслава 1

Телефон: (011) 3053-812; 3053-854

E-mail: office@sfb.bg.ac.rs

Интернет адреса: <http://www.sfb.bg.ac.rs>

<http://polj.uns.ac.rs>

<https://www.znrfak.ni.ac.rs>





Soil Erosion and TOrrential Flood
Prevention: Curriculum Development at the
Universities of Western Balkan Countries

7.2 Steering committee meetings



Co-funded by the
Erasmus+ Programme
of the European Union





1st Steering Committee Meeting, 17th of May 2019, Innsbruck , Austria

Briefly reported the most important events that occurred in the past 6 months and reported also about the realized, ongoing and future activities of the SETOF project.

Also presented:

- The Dissemination plan,
- The Financial plan of the SETOF project,
- Guidelines on the reporting and correspondence
- The Technical Implementation Report.



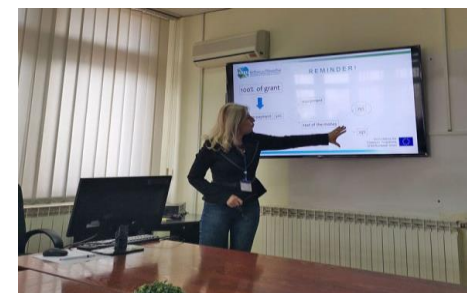


2nd Steering Committee Meeting, 19th of November 2019, Banja Luka, Bosnia and Herzegovina

Presented planned and realized activities in the past 6 months and action plan for the next 6 months

Information from the web site established and public procurement procedures.

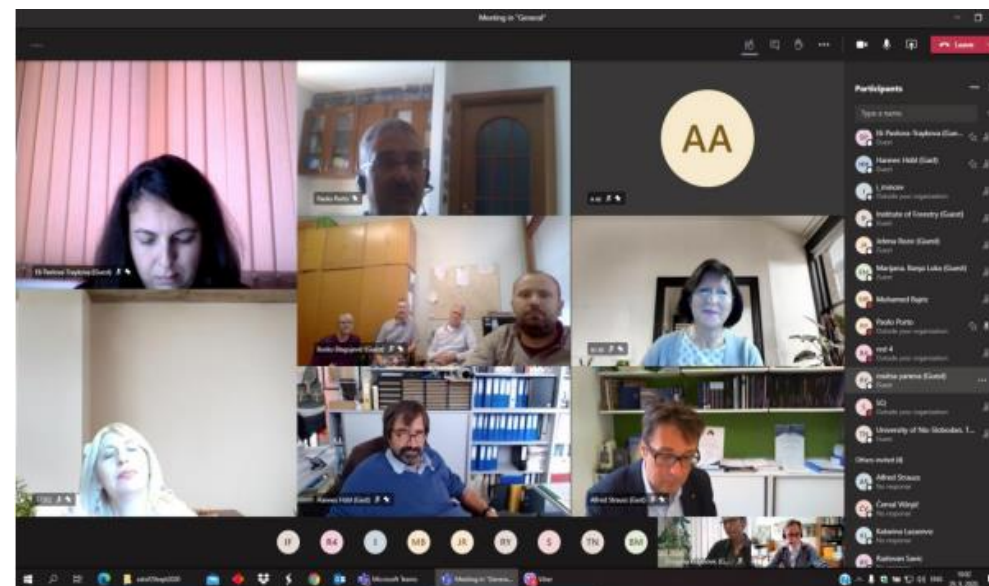
The report of the 1st Quality Assurance Committee meeting held on October 2nd, 2019 in Reggio Calabria which was adopted by all participants.





3th Steering Committee Meeting Online Meeting, 29th of September 2020, Sarajevo

- Short report of the Project Coordinator: Presentation of the planned and realized activities
- Report of organized 2nd Quality Assurance Committee
- Interim report
- Action plan for the next six months



Evidence 29/9/2020





4rd Steering Committee Meeting Online Meeting , 9th of June 2021, Niš

- Presentation of the planned and realized activities
- Report of organized 3th Quality Assurance Committee meeting
- External financial control
- Action plan for the next six months



What should we do in the next six months?	to 10.12.2021
2.5. Study visits EU partners and analysis best practices	
2.7. Introduce and training teaching staff	
3.2. New master programme implemented	
3.4. Report of bachelor and master curricula quality	
4.2. Quality control according to the adopted plan	
4.4. Quality assurance Committee meeting	
5.1. Project website created and maintenance	
5.5. Promotion trainings with engineers in enterprises	
5.6. Trainings in local communities	
6.3. Promotion for students <u>enrollment</u>	
7.1. Project <u>management</u> meeting	
7.2. Steering committee meeting	
7.4. Day-to-day coordination of project activities	





5th Steering Committee Meeting 11th of March 2022, Novi Sad



- Presentation of the planned and realized activities
- Report of organized 4rd Quality Assurance Committee meeting
- External financial audit overview
- Action plan for the next six months



Project title	Soil Erosion and Torrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries
Project acronym	SETOP
Project reference number	S98403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP(2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

5th Steering Committee Meeting

AGENDA

Date	11.03.2022
Site	Novi Sad
Meeting venue	Faculty of Agriculture University of Novi Sad
Address	Zorana Djindjica 1, 21000 Novi Sad

Project number: S98403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)
This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein"





WP7

Reporting and Correspondence Guidelines

(draft version)

Lead Organisations of WP7: **UB**

Participating Organisation: UNS; UNI; UBL; UNSA; INSZASUM;
BOKU; UNSCM; UNIRC; FRI-BAS

Deliverable 7.3

Title : **Guidelines on the reporting and correspondence**

Participating Organisation: UNSCM; UB; UNS; UNI; UBL; UNSA;
INSZASUM

7.3 Guidelines on the reporting and correspondence

In the first year of the Project we created
Guidelines for reporting and correspondence
for the easier communication and understanding

7.3	Guidelines on the reporting and correspondence	report	completed	May 2019
-----	--	--------	-----------	----------





7.4 Day-to-day correspondence of project activities



Coordination of project activities on a daily basis

Day-to-day correspondence enables the transfer of necessary information for the performance of the project related activities.



PROJECT INFO

Project title	Soil Erosion and Torrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

DOCUMENT CONTROL SHEET

Ref. No and Title of Activity	
Title of Deliverable:	Day to day correspondence on the SETOF project (from November 15 – 1 July 2019)
Institutions:	University of Belgrade
Author/s of the deliverable	Tijana Vulević, Aleksandar Baumgertel,
Status of the document:	draft



7.4 | Day-to-day correspondence of project activities

report

in progress

periodically



7.5 Interim and finale report meeting

The interim report is submitted by the project coordinator based on the individual reports of the work package leaders.

Interim report:

- Declaration of honour
- Dissemination plan
- Financial statement
- Quality Plan and Monitoring



PROJECT INFO

Project title	Soil Erosion and Torrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP(2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

DOCUMENT CONTROL SHEET

Ref. No and Title of Activity	1.1. Establish dissemination plan
Title of Deliverable	Dissemination plan
Institutions	University of Niš
Author/s of the deliverable	Slobodan Milutinović
Status of the document	draft

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)
This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein."



Version History

VERSION	DATE	AUTHOR	PARTNER	DESCRIPTION
1	14.12.2018	Slobodan Milutinović		Content
2	30.01.2019	Slobodan Milutinović	Pavlo Perić, Milica Vranešević, Irena Jokić, Emir Hukić	Agreed on kick-off meeting First draft for internal review

DECLARATION OF HONOUR

To be completed by the person legally authorised to sign on behalf of the Coordinator (Legal Representative)

Signature of the Legal Representative

I, the undersigned, authorised to represent the Beneficiary, hereby certify that I have submitted all the required documentation, including the documents mentioned in the checklist below.

I certify that the information given in the "Technical Implementation Report" and the "Statement of the costs incurred and Request for payment" (where applicable) is correct to the best of my knowledge and complies with the requirements of the provisions of Article I.4 and II.23 (Annex I) of the Grant Agreement.

Erasmus+: Key Action 2 – Capacity Building in Higher Education

Title of the project: ERASMUS KA2 – "Soil Erosion and Torrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries" – SETOF
Reference number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP

Furthermore, I confirm that the information provided has been compiled in close cooperation with all the Beneficiaries who have received a copy of all the documents submitted hereby.
I am aware that amendments to these documents will not be accepted after the date of submission.

Beneficiary Name of the Organisation: University of Belgrade	Stamp of the Organisation (Coordinating institution)
Name of the legal representative: Prof. Dr. Ivanka Popović Function: Rector Place: Belgrade Signature:	Date: <u>24./07./2020.</u> (day/month/year)
<small>ИВАНКА ПОПОВИЋ 2701650715039-2701919 9715039</small>	

Check list – What documents to provide

The Technical Implementation Report must include the following documents using templates

- Financial Statement
- Declaration of honour
- Table of achieved / planned results
- Statement of the costs incurred and request of 2nd prefinancing: this is applicable only for the Technical Report with request of 2nd pre-financing.

QUALITY PLAN AND MONITORING

Project number: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018 – 2579 / 001 – 001)
This project has been funded with support from the European Commission. This publication reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein."



PROJECT INFO

Project title	Soil Erosion and TOrrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Funding scheme	Erasmus+ Capacity building in the field of higher education
Web address	https://www.setof.org/
Coordination institution	University of Belgrade
Project start date	November 15, 2018



ANNEX VI - FINAL FINANCIAL STATEMENT

Project Number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP		Co-financing (for information only)	564.94
Budget Headings	1. Grant Awarded (in EUR)	2. Budget Spent (in EUR)		
1 Staff Costs	205,300.00	75,716.00		
2 Travel Costs	202,170.00	21,885.00		
3 Costs of Buy	189,200.00	43,501.00		
4 Equipment Costs	10,710.00	10,710.00		
5 Subcontracting Costs	30,130.00	2,902.30		
6 Exceptional Costs	0.00	0.00		
Total Grant requested from the European Union	664,500.00	230,369.27		

DISTRIBUTION OF THE GRANT BY ORGANISATION (in EUR)

Partner N°	Name of Partner	Country	Role Code	Programme Country / Partner Country	1. Staff Costs	2. Travel Costs	3. Costs of Stay	4. Equipment Costs	5. Subcontracting Costs	6. Exceptional Costs	Total (in EUR)
PI	University of Belgrade	Serbia	Coord.	Partner Countries	13,777.00	1,160.00	1,760.00	6,513.38	2,392.30	-	22,602.68
PI	University of Novi Sad	Serbia	Partner	Partner Countries	4,056.00	1,860.00	5,160.00	-	-	-	11,076.00
PI	University of Niš	Serbia	Partner	Partner Countries	1,573.00	1,175.00	5,500.00	-	-	-	8,248.00
PI	University of Banja Luka	Bosnia and Herzegovina	Partner	Partner Countries	11,510.00	2,115.00	5,400.00	-	-	-	19,025.00
PI	University of Sarajevo	Bosnia and Herzegovina	Partner	Partner Countries	6,546.00	3,990.00	7,440.00	-	-	-	17,976.00
PI	Institute of Geology	Serbia	Partner	Partner Countries	2,625.00	1,460.00	2,680.00	-	-	-	6,765.00
PI	University of Natural Resources and Life Sciences	Austria	Partner	Programme Countries	5,092.00	7,000.00	1,600.00	-	-	-	13,692.00
PI	St. Cyril and Methodius University of Skopje	Former Yugoslav Republic of Macedonia	Partner	Partner Countries	2,864.00	593.00	1,080.00	-	-	-	4,537.00
PI	Metropolitan University "Sveti Kiril i Metodij"	Mex	Partner	Programme Countries	-	-	-	-	-	-	-
PI6	Forest Research Institute at the Bulgarian Academy of Science	Bulgaria	Partner	Programme Countries	4,470.00	1,280.00	2,640.00	-	-	-	8,390.00
PI1					-	-	-	-	-	-	-
PI2					-	-	-	-	-	-	-
PI3					-	-	-	-	-	-	-
PI4					-	-	-	-	-	-	-
PI5					-	-	-	-	-	-	-

Co-funded by the
Erasmus+ Programme
of the European Union





Soil Erosion and TOrrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries



EUROPEAN COMMISSION
Education, Audiovisual and Culture Executive Agency
Department A: Erasmus+, EU Solidarity Corps
Erasmus+ Higher Education - International Capacity Building

Brussels 9/12/2020
Appfn (2020)016441
File code: 2018-2579

Prof. Dr. Ivanka Popovic Vice-Rector
Univerzitet U Beogradu Rectorate
Studentski Trg 1 122
Rs – 11000 Beograd

Email: kabinet@rect.bg.ac.rs
Cc: nada.dragovic@sfb.bg.ac.rs

Subject: 598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP
Technical Implementation Report of the project
Statement on the use of the previous pre-financing instalment

Dear Ms Popovic,

We would like to inform you and your project partners that we have carried out the assessment of your Technical Implementation Report submitted on 04 August 2020 and we are pleased to inform you that it has been approved.

Our assessment looks at the partnership's performance as regards the efficient implementation of the project. It takes into account the Technical Implementation Report but also the desk monitoring conducted by the EACEA since the start of the eligibility period and, the field monitoring visits carried out so far. The project implementation should not only respect the CBHE requirements but it should also be in line with the original proposal included under Annex I of the Grant Agreement.

In this context and in accordance with the Grant Agreement and with the Guidelines for the Use of the Grant, your project implementation has been qualified as 'GOOD' (please refer to the Categories of qualification below). The Comments and recommendations sheet in Annex of the letter provides more detailed feedback.

We would like to draw your attention on the fact that we have requested some additional information/clarifications to be provided within one month of the signature of this letter.

In addition, we remind you that your project is now online on the [Erasmus+ Project Results Platform](#), so as to ensure transparency and visibility of EU funding. We invite you to update your project data and to upload your project results. Please note though that these results will become publicly available only after the validation of your final report by the Agency.

Finally, we would like to thank you for your "Statement on the use of the previous pre-financing instalment and Request for Payment" received on 04 August 2020.

We take this opportunity to remind you that in order to receive your second pre-financing instalment you will have to submit at your best convenience a "Request for Payment and Statement of the Costs incurred".

Commission européenne/Europese Commissie, 1049 Bruxelles/Brussel, BELGIQUE/BELGIË - Tel. +32 22991111
Office: J-59 06 033 - Tel. direct line +32 229 94915

Please note that the second pre-financing will be paid only if your "Statement of the Costs incurred" shows that 70% of the previous pre-financing amount has been spent.

Please note that the eligibility of the costs incurred (excel file) will only be verified at Final Report stage (art. II.24 and II.25 of the Grant Agreement). Therefore this feedback letter does not imply the approval of the costs declared in this reporting exercise.

Should you require any further information, please contact Giulia Moro (Tel: +32 2 29 51658, e-mail: Giulia.Moro@ec.europa.eu . We also encourage you to regularly consult our Erasmus+ website https://eacea.ec.europa.eu/erasmus-plus/beneficiaries-space_en.

We wish you a successful continuation of your activities.

Yours sincerely,


Ralf RAHNDERS
Head of Unit

Copy: NEO BiH office@erasmusbih.com
Annex: Comments and recommendations

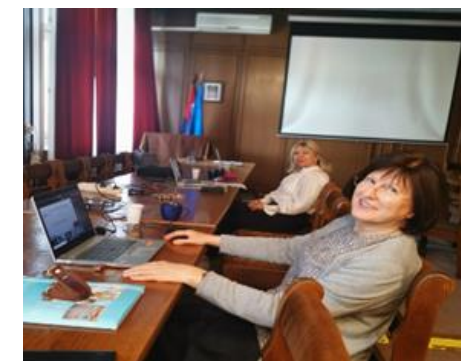
Categories of qualification:

Very good (at least 75 pts out of 100): the project is implemented in accordance with its original work programme and timetable; the report provides all the information and evidence needed and there are no particular concerns or areas of weakness.

Good (between 74 and 60 pts out of 100): the project progresses in accordance with its original work programme and timetable but some improvements could be made; the report gives clear information on all or nearly all of the evidence needed.

Fair (between 59 and 50 pts): there are weaknesses and concerns in the project implementation; although the report gives some relevant information, details are lacking and/or the information is unclear; there are several areas in the implementation that must be improved during the second half of the project.

Weak (less than 50 pts out of 100): the project is not respecting its original work plan/timetable and/or is not fulfilling the CBHE requirements; the report fails to address important aspects of the project implementation that cannot be judged due to missing or incomplete information; in accordance with article 1.10.6 of the Grant Agreement and section 3.5.2.2 of the Guidelines for the Use of the Grant, the maximum grant will be reduced at final report stage if no substantial improvements are observed during the second half of the project.



Co-funded by the
Erasmus+ Programme
of the European Union





Soil Erosion and TOrrential Flood
Prevention: Curriculum Development at the
Universities of Western Balkan Countries

We are preparing the ***final report.***



Co-funded by the
Erasmus+ Programme
of the European Union

