



**SETOF** Soil Erosion and **T**orrential Flood  
*Prevention: Curriculum Development at the  
Universities of Western Balkan Countries*

# WP4 – Quality Control – Report of the 2<sup>nd</sup> Quality Assurance Committee meeting

**Prof. Paolo Porto**

**University *Mediterranea* of Reggio Calabria – Dipartimento di AGRARIA**



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Prevention: Curriculum Development at the  
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**The 2<sup>nd</sup> Quality Assurance Committee meeting of the Erasmus+ Capacity Building in the Field of Higher Education project “Soil Erosion and Torrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries” (SETOF) was held at the Faculty of Forestry, University of Banja Luka, Bosnia and Herzegovina on November 19<sup>th</sup>, 2019.**

**The Committee members discussed the quality assurance plan and partner self-assessment reports.**

**Twenty-two participants from 8 partner institutions attended the meeting**



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The presentation about the Quality plan was done by Prof. Paolo Porto from the University *Mediterranea* of Reggio Calabria, Italy

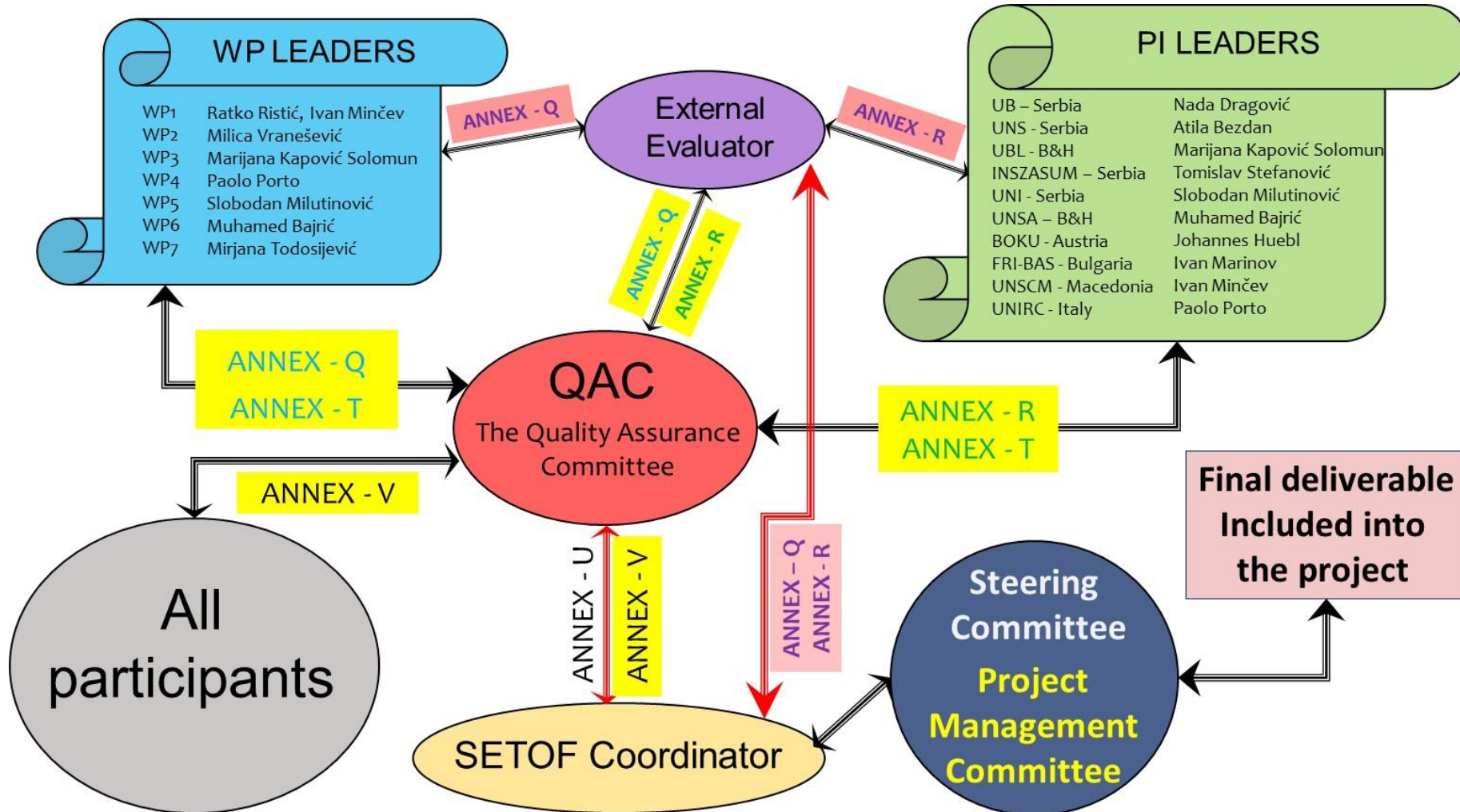
After a brief reminding of the people involved in this work package (WP4), see below, Prof. Porto, pointed out the responsibility of creation, implementation, and adaptation of the Quality Control Plan (QCP).

<b>UNIRC-Italy</b>	<b>Paolo Porto</b>
<b>UB-Serbia</b>	Miodrag Zlatić
<b>UNSCM – Republic of North Macedonia</b>	Ivan Minčev
<b>FRI-BAS-Bulgaria</b>	Ivan Marinov





# The structure of the Quality Plan was presented, explained in detail, and approved by the participants





More specifically, Prof. Porto explained how the Quality Plan will be performed using internal and external evaluation processes

In this respect, two types of assessments have been individuated and will be applied during the project:

a) SELF ASSESSMENT

b) EXTERNAL ASSESSMENT





## a) SELF ASSESSMENT

the self assessment consists of a procedure that involves the WP leaders and the Partner Institutions leaders.

In other words, two annexes (ANNEX Q and ANNEX R, included in the QCP) were proposed and these must be completed by the responsible persons at the end of each year.

These annexes are related to the activities of each Work Package and to the activities of each Partner Institution.

The final Report provided by the QAC will also take into consideration the ANNEX T that will be compiled by the WP leaders and the Partner Institutions leaders and the ANNEX V that will be compiled by each participant. ANNEX V was distributed (on a paper form) during the meeting organized in Banja Luka (Nov 18-19, 2019). ANNEX T was sent by email





## b) EXTERNAL ASSESSMENT

The second type of assessment will be conducted by 1(2) external referee(s), nominated by the UB after a selection procedure.

The referee(s) will use an assessment form (ANNEX S, included in the QP) to evaluate the performance of each activity included in the self-evaluation process.

The referee's evaluation will be sent back to the Leaders that will adjust their forms based on the referee's suggestions and send them to the QAC that provides the final Report (ANNEX U).





## ANNEXES

Annex Q - Work Package self-assessment report form (annual)

Annex R - Partner self-assessment report form (annual)

Annex S - External Reviewer assessment form (annual)

Annex T – Internal project quality evaluation form (annual) – By Leaders

Annex U - Internal project quality evaluation report (annual) – By QAC

Annex V – Event evaluation – By each participant

