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PROJECT INFO

Project title	Soil Erosion and Torrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
Project reference number	598403-EPP-1-2018-1-RS-EPPKA2-CBHE-JP (2018-2579/001-001)
Coordinator	University of Belgrade
Project start date	November 15, 2018
Project duration	36 months

DOCUMENT CONTROL SHEET

Ref. No and Title of Activity	
Title of Deliverable:	Minutes of the 3rd Steering Committee Meeting
Institutions:	University of Sarajevo
Author/s of the deliverable	Emira Hukić, Muhamed Bajrić
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Summary

This document reports the **3rd Steering Committee Meeting** of the Erasmus+ Capacity Building in the Field of Higher Education project “Soil Erosion and Torrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries” (SETOF) held on-line (via Teams Ms Office 365 platform) by University of Sarajevo Faculty of Forestry, Bosnia and Herzegovina on the 29th of September 2020.

List of attendees

Twenty-seven participants from 9 partner institutions participated in the 3rd Steering Committee on-line meeting (via Teams Ms Office 365 platform) organized by University of Sarajevo Faculty of Forestry, Bosnia and Herzegovina on the 29th of September 2020. The list of attendees is present below and the official agenda of 3rd Steering Committee meeting is attached to this document.

Commented [K1]: Provjeri

No	Name of the participant	Institution/Organization	E-mail
1.	Paolo Porto	University Mediterranea of Reggio Calabria –UNIRC	paolo.porto@unirc.it
2.	Johannes Hübl	University of Natural Resources and Life Sciences, Austria	johannes.huebl@boku.ac.at
3.	Alfred Strauss	University of Natural Resources and Life Sciences, Austria	alfred.strauss@boku.ac.at
4.	Ivan Minčev	Ss. Cyril and Methodius University in Skopje	i_mincev@sf.ukim.edu.mk
5.	Ivan Blinkov	Ss. Cyril and Methodius University in Skopje	ivanblinkov12@yahoo.com
6.	Marijana Kapović-Solomun	University of Banja Luka, B&H	marijana.kapovic-solomun@sf.unibl.org
7.	JelenaRožić	University of Banja Luka, B&H	jelena.rozic@unibl.org
8.	Muhamed Bajrić	University of Sarajevo, B&H	m.bajric@sfsa.unsa.ba
9.	Emira Hukić	University of Sarajevo, B&H	e.hukic@sfsa.unsa.ba
10.	Boško Blagojević	University of Novi Sad, Serbia	bosko.blagojevic@polj.uns.ac.rs
11.	Radovan Savić	University of Novi Sad, Serbia	rassa@polj.uns.ac.rs
12.	Atila Bezdán	University of Novi Sad, Serbia	
13.	Milica Vranešević	University of Novi Sad, Serbia	milica.vranesevic@polj.uns.ac.rs

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14.	Dragana Krajinović	University of Novi Sad	dkrajinovic@polj.uns.ac.rs
15.	Slobodan Milutinović	University of Niš, Serbia	boban40@yahoo.com
16.	Snežana Živković	University of Niš, Serbia	snezana.zivkovic@zrfak.ni.ac.rs
17.	Tatjana Golubović	University of Niš, Serbia	tatjana.golubovic@zrfak.ni.ac.rs
18.	Dejan Vasović	University of Niš, Serbia	dejan.vasovic@zrfak.ni.ac.rs
19.	Tomislav Stefanović	Institute of Forestry, Belgrade	coma985@gmail.com
20.	Natalija Momirović	Institute of Forestry, Belgrade	natalijamomirovic@rocketmail.com
21.	Nada Dragović	Faculty of Forestry, University of Belgrade, Serbia	nada.dragovic@sfb.bg.ac.rs
22.	Mirjana Todosijević	Faculty of Forestry, University of Belgrade, Serbia	mirjana.todosijevic@sfb.bg.ac.rs
23.	Tijana Vulević	Faculty of Forestry, University of Belgrade, Serbia	tijana.andrijanic@sfb.bg.ac.rs
24.	Aleksandar Baumertel	Faculty of Forestry, University of Belgrade, Serbia	aleksandar.baumgertel@sfb.bg.ac.rs
25.	Eli Pavlova-Traykova	Forest Research Institute at the Bulgarian Academy of Sciences	pavlova.eli77@gmail.com
26.	Rositsa Yaneva	Forest Research Institute at the Bulgarian Academy of Sciences	r.s.yaneva@gmail.com
27.	Miodrag Zlatić	Faculty of Forestry, University of Belgrade, Serbia	miodrag.zlatic@sfb.bg.ac.rs

According to the Agenda meeting started at 10,00 AM with the registration of the participants. Each participant was evidenced by organizers (Teams attendance list was downloaded).

First presentation was given by Project Coordinator Nada Dragović which was the Short report of the of the planned and realized activities. Main points from report related to study visits (Study visit at the University in Bulgaria – mid-April, 2020 - 13-14 April 2020; Study visit at the University in Italy – end June or beginning of July 2020 (29 June to 1st July or 6-8 July 2020; Study visit at the BOKU in Austria –September 2020 (28-30 September 2020 or 5-7 October 2020) were not realized due to COVID-19 pandemic.

Report of created promotion material - UNI in cooperation with UB was still not realised.

Report of promotion for students enrollment was still not realized because it is waiting for

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accreditation do complete. Project Coordinator Nada Dragović advice partners University of Niš and University of Sarajevo to send proofs on purchases of SETOF project equipment for the purpose of submitting request for following instalment.

Important information was that the interim report was submitted on August 15th 2020.

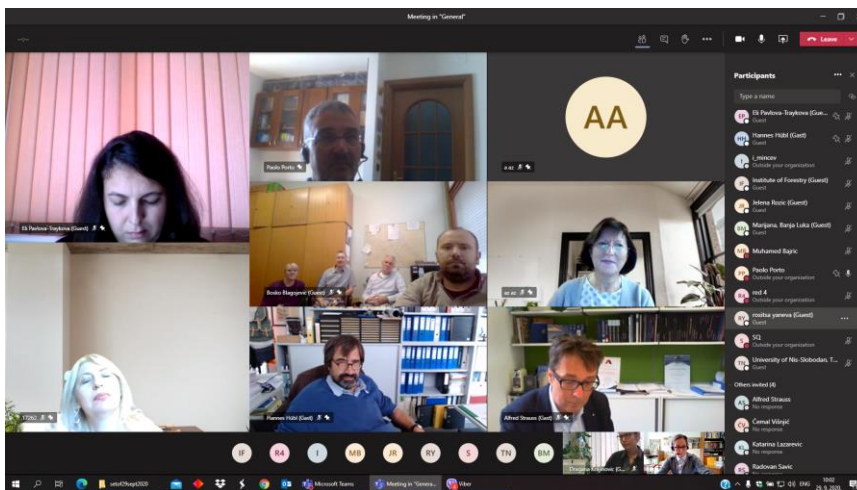


Fig.1. Print screen of the meeting on September 29th 2020

Report of organized 2nd Quality Assurance Committee meeting was given by Paolo Porto. All realized activities are reported. Paolo Porto informed that external evaluator needs to be nominated. Considering that prof Ivan Ts. Marinov Forest Research Institute at the Bulgarian Academy of Sciences retired, Eli Pavlova-Traykova was elected by votes of most partners.

Interim report was presented by Aleksandar Baumgertel. Most questions and discussion were related to shifts in the SETOF project budget and deadlines considering COVID-19 situation.

Exploitation and dissemination issues of SETOF project were presented by Slobodan Milutinović. Main issues that were presented and discussed were in relation to organization and realization of trainings for practitioners, local community authorities and engineers. Three potential solutions were given: a) To proceed with activities originally planned; b) To proceed with planned activities, shifting to the on-line by using zoom or other platform; c) To re-plan the dissemination, by changing dissemination channel. It is proposed to organized questionnaire (made by UNI) which will be circulated among partners to decide about modality of dissemination and exploitation of project. Possible organization of the meeting

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between Serbian and Bosnia and Herzegovina partner to make decision about activities related to this task.

Sustainability plan was circulated among partners in January 2020. It is deliverable related to WP6 and responsibility of UNSA needed to be adopted in 2019. It was shortly presented by Emira Hukić. The Sustainability plan was adopted on this meeting.

Action plan for the next six months considering project proposal was given by Tijana Vulević. After this presentation, the discussion was held.

Conclusions

The conclusion is that the **3rd Project Management Unit** online meeting on the SETOF project was successfully realized.

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In Sarajevo, 2 Oktober 2020