



PROJECT INFO

Project title	Soil Erosion and Torrential Flood Prevention: <i>Curriculum Development at the Universities of Western Balkan Countries</i>
Project acronym	SETOF
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Coordinator	University of Belgrade
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Project duration	36 months

DOCUMENT CONTROL SHEET

Ref. No and Title of Activity	
Title of Deliverable:	Minutes of the 2nd Steering Committee Meeting
Institutions:	University of Belgrade
Author/s of the deliverable	Tijana Vulević, Aleksandar Baumgertel
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Summary

This document reports the **2nd Steering Committee Meeting** of the Erasmus+ Capacity Building in the Field of Higher Education project “Soil Erosion and Torrential Flood Prevention: Curriculum Development at the Universities of Western Balkan Countries” (SETOF) held in Banja Luka, Bosnia and Herzegovina, on the 19th of November 2019.

List of attendees

Twenty-two participants participated in the **2nd Steering Committee Meeting** at the Faculty of Forestry University in Banja Luka, but only the members of the Steering Committee participated and made the decisions. The list of attendees is present below.

No	Name of the participant	Institution/Organization
1.	Jugoslav Brujić	University of Banja Luka, B&H (UBL)
2.	Marijana Kapović Solomon	University of Banja Luka, B&H (UBL)
3.	Jelena Rožić	University of Banja Luka, B&H (UBL)
4.	Muhamed Bajrić	University of Sarajevo, B&H (UNSA)
5.	Emira Hukić	University of Sarajevo, B&H (UNSA)
6.	Ivan Minčev	Ss. Cyril and Methodius Univesity of Skopje, Faculty of Forestry (UNSCM)
7.	Atila Bezdran	University of Novi Sad, Serbia (UNS)
8.	Boško Blagojević	University of Novi Sad, Serbia (UNS)
9.	Slobodan Milutinović	University of Niš, Serbia (UNI)
10.	Snežana Živković	University of Niš, Serbia (UNI)
11.	Dejan Vasović	University of Niš, Serbia (UNI)
12.	Tatjana Golubović	University of Niš, Serbia (UNI)
13.	Nada Dragović	Faculty of Forestry, University of Belgrade, Serbia (UB)
14.	Mirjana Todosijević	Faculty of Forestry, University of Belgrade, Serbia (UB)
15.	Katarina Lazarević	Faculty of Forestry, University of Belgrade, Serbia (UB)
16.	Aleksandar Baumgertel	Faculty of Forestry, University of Belgrade, Serbia (UB)
17.	Ratko Ristić	Faculty of Forestry, University of Belgrade, Serbia (UB)
18.	Tijana Vulević	Faculty of Forestry, University of Belgrade, Serbia (UB)
19.	Natalija Momirović	Institute of Forestry, Belgrade (INSZASUM)
20.	Tomislav Stefanović	Institute of Forestry, Belgrade (INSZASUM)
21.	Lukas Reider	University of Natural Resources and Life Sciences (BOKU)
22.	Gerold Mader	University of Natural Resources and Life Sciences (BOKU)

The first presentation was about a short report of the Project Coordinator where Nada Dragović presented planned and realized activities that have been realized so far. The next presentations were presented by Mirjana Todosijević and Tijana Vulević regarding the financial aspect of the project and information about reporting and correspondence. Mirjana Todosijević spoke about the amount of money that has been spent so far and showed how much each institution spent. Tijana Vulević presented day to day correspondence reports and repeated basic information about reporting ways (internal and formal).

The next presentation was report of the 1st Quality Assurance Committee meeting held on October 2nd, 2019 in Reggio Calabria, Italy, by Paolo Porto. Twenty-two participants from 8 partner institutions attended the meeting that took place at the University Mediterranea of Reggio Calabria, Faculty of Architecture. In the conclusion he stated that the quality control



of the project will be applied during the project by two types of assessments: SELF ASSESSMENT (a procedure that involves the WP leaders and the Partner Institutions leaders) and EXTERNAL ASSESSMENT (by 1(2) external referee(s), nominated by the UB after a selection procedure).

The next presentation was presented by Aleksandar Baumgertel regarded to web-site established and procurement procedures. He has shown problems connected with procurement procedures which the project faced with and some rules for procurement procedures in the Republic of Serbia.

The last presentation about the action plan for the next six months was presented by Nada Dragović where has been shown activities and planned meetings within the next six months.

Conclusions

The conclusion is that the **2nd Steering Committee Meeting** of the SETOF project was successfully realized.

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In Belgrade, 25. November 2019.