



**SETOF**

**Soil Erosion and TOrrential Flood  
Prevention: Curriculum Development at the  
Universities of Western Balkan Countries**

# External financial control

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Project Management Unit Meeting, Niš, 09/06/2021

Co-funded by the  
Erasmus+ Programme  
of the European Union

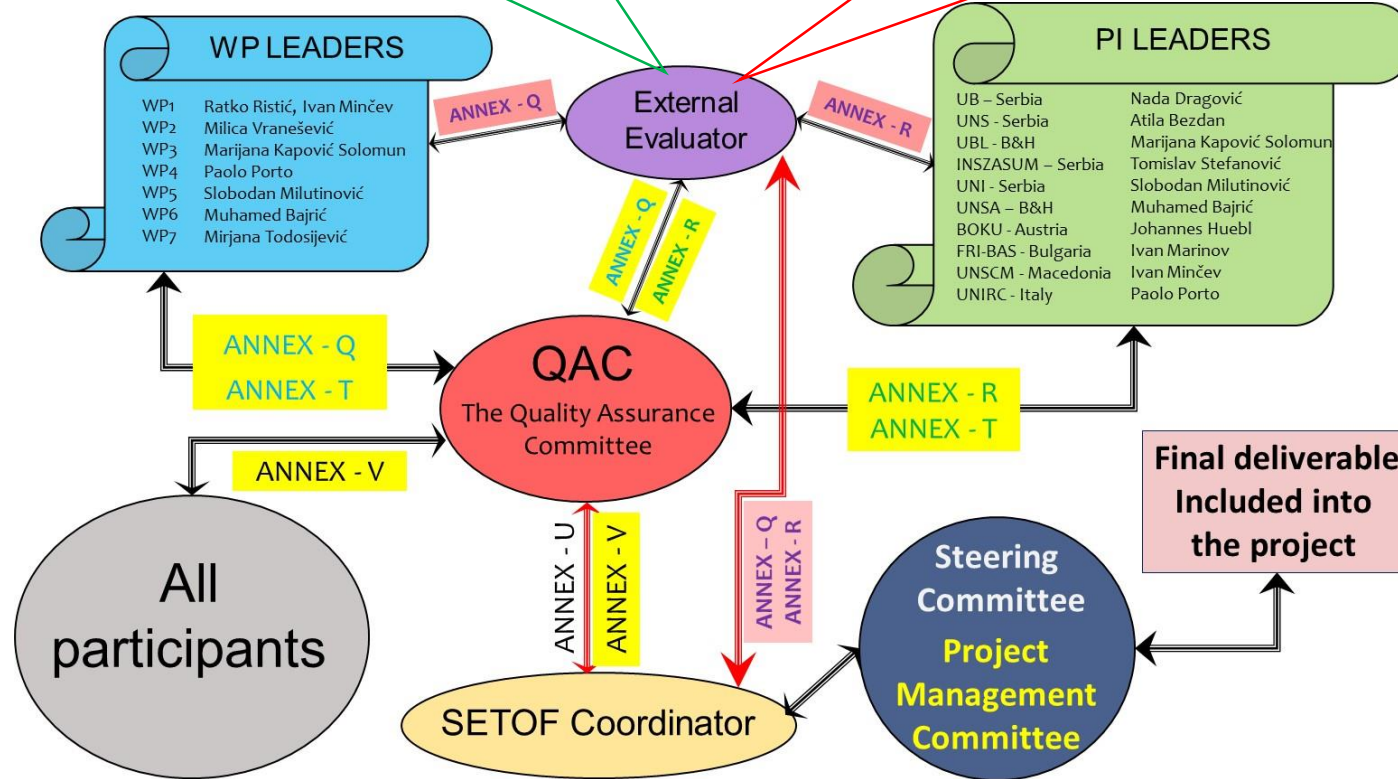




# The structure of the Quality Plan

**Evaluator for Quality Control**

**Evaluator for Financial Control**





# The procurement procedure

- ....procurement for audit of three project where University of Belgrade is coordinator (DualEdu, HEPMP, **SETOF**)

$$\frac{\textit{the lowest price}}{\textit{offered price}} \times 70$$

$$\frac{\textit{number of references}}{\textit{most references}} \times 30$$

critterion





- **Two** bids were placed from:

1. Global Audit Service
2. Russell Bedford DIJ

price without VAT

Број под којим је понуда заведена код наручиоца Id number	Назив понуђача name	Укупна понуђена цена у РСД без ПДВ / са ПДВ	Број референци number of references	Укупан број пондера points	Ранг rank
05-40401-1297/9-21	„Global Audit Services“ д.о.о.	600.000,00 / 720.000,00	20	85	1
05-40401-1297/6-21	„Russell Bedford DIJ“	450.000,00 / 540.000,00	4	68	2





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# Global Audit Service

<http://www.mc-audit.com/>

Final version of **Financial Statement** was sent to the audit at 30. May 2021.

The **sample** from audit was taken at 01. Jun 2021 which covers about 70% of costs realized so far.

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# SAMPLE OF TRAVEL COST

Work Package	Partner ID	Name of Partner	Country	Document Ref.	Person Travelling	Student status	Type of activity	Activity Name	City and Country of departure	City and Country of destination	Departure date	Return date	Number of days	Travel distance (in KM)	Exceptional cost	Request for exceptional cost	Maximum Travel Cost calculated	Maximum Costs of stay calculated	Total cost (€)
Management	P1	University of Belgrade	Serbia	P1-E-ND-001	Nada Dragović	Staff	Project	WP7, Ac	Belgrade, Serbia	Brussels, Belgium	27-Jan-19	30-Jan-19	4	1,374.00	0.00	No	275	480	755
Management	P4	University of Banja Luka	Bosnia and Herz	P4-E0-MKS-02	Marijana Kapović Solomun	Staff	Project	WP7, Ac	Banja Luka, Bosnia and Herz	Brussels, Belgium	27-Jan-19	30-Jan-19	4	1,170.00	0.00	No	275	480	755
Management	P1	University of Belgrade	Serbia	P1-EA-01-AB	Aleksandar Bumgertel	Staff	Project	WP7 Ac	Belgrade, Serbia	Durres, Albania	21-Oct-19	24-Oct-19	4	385.00	0.00	No	180	480	660
Preparation	P2	University of Novi Sad	Serbia	P2-E4-BB-01	Boško Blagojević	Staff	Workshop	WP1 Act	Novi Sad, Serbia	Skopje, Macedonia	27-Oct-19	30-Oct-19	4	381.00	0.00	No	180	480	660
Preparation	P2	University of Novi Sad	Serbia	P2-E4-RS-01	Radovan Savić	Staff	Workshop	WP1 Act	Novi Sad, Serbia	Skopje, Macedonia	27-Oct-19	30-Oct-19	4	381.00	0.00	No	180	480	660
Preparation	P5	University of Sarajevo	Bosnia and Herz	P5-E4-CV-01	čemal Višnjić	Staff	Workshop	WP1 Act	Sarajevo, Bosnia and Herz	Skopje, Macedonia	27-Oct-19	30-Oct-19	4	323.00	0.00	No	180	480	660
Preparation	P5	University of Sarajevo	Bosnia and Herz	P5-E4-MB-01	Muhamed Bajrić	Staff	Workshop	WP1 Act	Sarajevo, Bosnia and Herz	Skopje, Macedonia	27-Oct-19	30-Oct-19	4	323.00	0.00	No	180	480	660
Management	P5	University of Sarajevo	Bosnia and Herz	P5-E4-LD-01	Lejla Dizdarević	Staff	Project	Cluster r	Sarajevo, Bosnia and Herz	Durres, Albania	21-Oct-19	24-Oct-19	4	289.00	0.00	No	180	480	660
Preparation	P1	University of Belgrade	Serbia	P1-E4-ND-01	Nada Dragović	Staff	Workshop	WP1 Act	Belgrade, Serbia	Redio di C, Macedonia	29-Sep-19	3-Oct-19	3	850.00	0.00	No	275	360	635
Preparation	P1	University of Belgrade	Serbia	P1-E4-RR-01	Ratko Ristić	Staff	Workshop	WP1 Act	Belgrade, Serbia	Redio di C, Macedonia	29-Sep-19	3-Oct-19	3	850.00	0.00	No	275	360	635
Preparation	P1	University of Belgrade	Serbia	P1-E4-MZ-01	Miodrg Zlatić	Staff	Workshop	WP1 Act	Belgrade, Serbia	Redio di C, Macedonia	29-Sep-19	3-Oct-19	3	850.00	0.00	No	275	360	635
Preparation	P1	University of Belgrade	Serbia	P1-E4-MT-01	Mirjana Todosijević	Staff	Workshop	WP1 Act	Belgrade, Serbia	Redio di C, Macedonia	29-Sep-19	3-Oct-19	3	850.00	0.00	No	275	360	635
Preparation	P1	University of Belgrade	Serbia	P1-E4-TV-01	Tijana Vulević	Staff	Workshop	WP1 Act	Belgrade, Serbia	Redio di C, Macedonia	29-Sep-19	3-Oct-19	3	850.00	0.00	No	275	360	635
Preparation	P1	University of Belgrade	Serbia	P1-E4-AB-01	Aleksandar Bumgertel	Staff	Workshop	WP1 Act	Belgrade, Serbia	Redio di C, Macedonia	29-Sep-19	3-Oct-19	3	850.00	0.00	No	275	360	635
Management	P2	University of Novi Sad	Serbia	P2-E2-AB-01	Atila Bezdran	Staff	Project	WP7 Ac	Novi Sad, Serbia	Innsbruck, Austria	12-May-19	18-May-19	3	688.00	0.00	No	275	360	635
Preparation	P2	University of Novi Sad	Serbia	P2-E3-AB-01	Atila Bezdran	Staff	Workshop	WP1 Act	Novi Sad, Serbia	Reggio Ca, Italy	29-Sep-19	3-Oct-19	3	867.00	0.00	No	275	360	635
Preparation	P2	University of Novi Sad	Serbia	P2-E3-BB-01	Boško Blagojević	Staff	Workshop	WP1 Act	Novi Sad, Serbia	Reggio Ca, Italy	29-Sep-19	3-Oct-19	3	867.00	0.00	No	275	360	635
Preparation	P2	University of Novi Sad	Serbia	P2-E3-RS-01	Radovan Savić	Staff	Workshop	WP1 Act	Novi Sad, Serbia	Reggio Ca, Italy	29-Sep-19	3-Oct-19	3	867.00	0.00	No	275	360	635
Preparation	P3	University of Nis	Serbia	P3-E4-SM-001	Slobodan Milutinović	Staff	Workshop	WP1 Act	Niš, Republic of Serbia	Reggio Ca, Italy	27-Sep-19	4-Oct-19	3	782.00	0.00	No	275	360	635
Preparation	P3	University of Nis	Serbia	P3-E4-TG-001	Tatjana Golubović	Staff	Workshop	WP1 Act	Niš, Republic of Serbia	Reggio Ca, Italy	27-Sep-19	4-Oct-19	3	782.00	0.00	No	275	360	635
Preparation	P3	University of Nis	Serbia	P3-E4-SZ-001	Snelana Iivković	Staff	Workshop	WP1 Act	Niš, Republic of Serbia	Reggio Ca, Italy	27-Sep-19	4-Oct-19	3	782.00	0.00	No	275	360	635
Management	P4	University of Banja Luka	Bosnia and Herz	P4-E2-JR-02	Jelena Rolić	Staff	Project	WP7 Ac	Banja Luka, Bosnia and Herz	Insbruck, Austria	14-May-19	18-May-19	3	526.00	0.00	No	275	360	635
Management	P4	University of Banja Luka	Bosnia and Herz	P4-E2-VD-01	Vanja Daničić	Staff	Project	WP7 Ac	Banja Luka, Bosnia and Herz	Insbruck, Austria	14-May-19	18-May-19	3	526.00	0.00	No	275	360	635
Preparation	P4	University of Banja Luka	Bosnia and Herz	P4-E3-VD-02	Vanja Daničić	Staff	Workshop	WP1 Act	Banja Luka, Bosnia and Herz	Reggio Ca, Italy	29-Sep-19	3-Oct-19	3	753.00	0.00	No	275	360	635
Preparation	P4	University of Banja Luka	Bosnia and Herz	P4-E3-JR-02	Jelena Rolić	Staff	Workshop	WP1 Act	Banja Luka, Bosnia and Herz	Reggio Ca, Italy	29-Sep-19	3-Oct-19	3	753.00	0.00	No	275	360	635
Management	P5	University of Sarajevo	Bosnia and Herz	P5-E2-EH-01	Emira Hukić	Staff	Project	WP7 Ac	Sarajevo, Bosnia and Herz	Innsbruck, Austria	14-May-19	18-May-19	3	663.00	0.00	No	275	360	635
Management	P5	University of Sarajevo	Bosnia and Herz	P5-E2-MB-01	Muhamed Bajrić	Staff	Project	WP7 Ac	Sarajevo, Bosnia and Herz	Innsbruck, Austria	14-May-19	18-May-19	3	663.00	0.00	No	275	360	635
Management	P5	University of Sarajevo	Bosnia and Herz	P5-E2-CV-01	čemal Višnjić	Staff	Project	WP7 Ac	Sarajevo, Bosnia and Herz	Innsbruck, Austria	14-May-19	18-May-19	3	663.00	0.00	No	275	360	635
Management	P9	Mediterranea University of Reggio Calabria	Italy	P9-E2-PP-01	Paolo Porto	Staff	Project	WP7 Ac	Reggio Ca, Italy	Innsbruck, Austria	14-May-19	18-May-19	3	1,079.00	0.00	No	275	360	635
Management	P10	Forest Research Insitute at the Bulgarian A	Bulgaria	P10-E2-RY-01	Rositsa Yaneva	Staff	Project	WP7 Ac	Sofia, Bulgaria	Innsbruck, Austria	14-May-19	18-May-19	3	1,068.00	0.00	No	275	360	635
Management	P10	Forest Research Insitute at the Bulgarian A	Bulgaria	P10-E2--EPT-0	Eli Pavlova-Traykova	Staff	Project	WP7 Ac	Sofia, Bulgaria	Innsbruck, Austria	14-May-19	18-May-19	3	1,068.00	0.00	No	275	360	635
Preparation	P10	Forest Research Insitute at the Bulgarian A	Bulgaria	P10-E2-RY-02	Rositsa Yaneva	Staff	Workshop	WP1 Act	Sofia, Bulgaria	Reggio Ca, Italy	29-Sep-19	3-Oct-19	3	825.00	0.00	No	275	360	635
Preparation	P10	Forest Research Insitute at the Bulgarian A	Bulgaria	P10-E2-EPT-03	Eli Pavlova-Traykova	Staff	Workshop	WP1 Act	Sofia, Bulgaria	Reggio Ca, Italy	29-Sep-19	3-Oct-19	3	825.00	0.00	No	275	360	635
Preparation	P1	University of Belgrade	Serbia	P1-E5-ND-01	Nada Dragović	Staff	Workshop	WP1 Act	Belgrade, Serbia	Skopje, Macedonia	27-Oct-19	29-Oct-19	3	323.00	0.00	No	180	360	540
Preparation	P1	University of Belgrade	Serbia	P1-E5-MT-01	Mirjana Todosijević	Staff	Workshop	WP 1, Ac	Belgrade, Serbia	Skopje, Macedonia	27-Oct-19	29-Oct-19	3	323.00	0.00	No	180	360	540
Preparation	P1	University of Belgrade	Serbia	P1-E5-KL-01	Katarina Lazarević	Staff	Workshop	WP 1, Ac	Belgrade, Serbia	Skopje, Macedonia	27-Oct-19	29-Oct-19	3	323.00	0.00	No	180	360	540
Preparation	P1	University of Belgrade	Serbia	P1-E5-AB-01	Aleksandar Bumgertel	Staff	Workshop	WP 1, Ac	Belgrade, Serbia	Skopje, Macedonia	27-Oct-19	29-Oct-19	3	323.00	0.00	No	180	360	540
Management	P3	University of Nis	Serbia	P3-E1-SM-001	Slobodan Milutinović	Staff	Project	WP7, Ac	Niš, Republic of Serbia	Belgrade, Serbia	12-Dec-18	14-Dec-18	3	202.00	0.00	No	180	360	540
Management	P3	University of Nis	Serbia	P3-E1-SZ-001	Snelana Iivković	Staff	Project	WP7, Ac	Niš, Republic of Serbia	Belgrade, Serbia	12-Dec-18	14-Dec-18	3	202.00	0.00	No	180	360	540





# Necessary documentation

- For the sample from budget line 4. Equipment costs you need to prepare and send us the following:

Contracts with suppliers, invoices, are performed when payment is made on those invoices, **Order for booking the purchase of that equipment in the accounting records.**

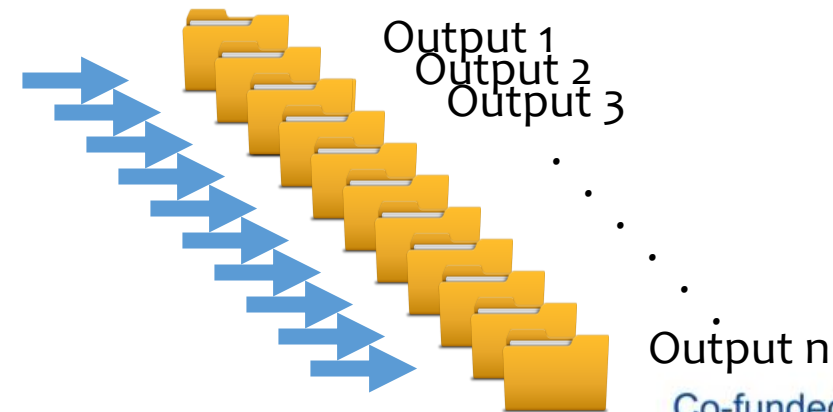
- Subcontracting Costs the following is required: Invoice (s) Contract Performs when payments are made, **Booking orders,** Output (s).





- The following documentation is required for items sampled from line 1. Staff costs:

Contracts with project employees, Joint declaration document for each person on the project, Time sheets, **Outputs**.





The **sample** cover **all** costs regarding EQUIPMENT and SUBCONTRACTING budget lines.

The financial **documentaion** has been sent to the audit control at 02. Jun.

The first comments from audit control have been received at 03. Jun.





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# Comments

.... mostly technical issues, so far 😊

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